

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
May 23, 2018

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School.

Executive Session: President Calvo moved, seconded by Ms. Volz for the Board to convene in Executive Session at 6:05 p.m.  
The motion was approved by unanimous roll call vote.

President Calvo moved, seconded by Mr. Stephens for the Board to close Executive Session at 6:52 pm.  
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:03 p.m. at the Glassboro High School.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.  
Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mr. Keith (arrived 6:06), Mr. Fanfarillo, Mr. Cibo, Ms. Volz, Mr. Esgro, Mr. Stephens, Superintendent Mark Silverstein, School Business Administrator Scott Henry, Chief Academic Officer Danielle Sochor and Mrs. Susan Hodges, Solicitor.

Members Absent: Dr. Redondo

Visitors: 18

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: President Calvo asked if there were any additions or corrections to the minutes. Mr. Esgro moved, seconded by Mr. Stephens that the minutes of the Executive Session, April 25, 2018, the minutes of the Public Session, April 25, 2018, be approved.  
The motion was approved by roll call vote.

Opportunity for Public to Address the Board: Mr. Calvo moved, seconded by Mr. Esgro that the floor be open to the public to address the Board regarding specific agenda items.  
The motion was approved by unanimous roll call vote.

None at this time

Mr. Calvo moved, seconded by Mr. Stephens that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

President's Report:

President Calvo reported on the following:

- I received a letter of resignation from Mr. Andrew Halter effective 5/21/18. Mr. Halter was appointed to Borough council on 5/22/18. I was able to attend the swearing in of Mr. Halter and thanked him for his service to the Glassboro Board of Education. In accordance with our bylaws, Policy# 0143 and N.J.S.A. 18A:13-11, notice is hereby provided regarding the vacancy. I direct the BA to give public notice of the vacancy, to include a link to the Code of Ethics for School Board Members (<http://www.state.nj.us/education/ethics/coe.htm>), and invite any qualified person to submit a written request for consideration of his/her candidacy for the vacancy. Letters of interest shall be provided on or before June 8, 2018 and shall include a resume with their written request. Interviews will be held in the public session meeting scheduled for June 13, 2018. Candidates will be provided with 5 minutes to discuss their qualifications and experience, then describe how they will help further public education as a member of the Glassboro Board of Education. A ten minute interview will follow. The board will deliberate in executive session and vote in public to appoint a member to fill the unexpired term of Mr. Halter. (attachment P:1)
- This evening, the board will act on recommendation of the chief school administrator regarding the hiring of principals for the Thomas E. Bowe and Glassboro Intermediate Schools. I have received unsolicited endorsements from community members for certain candidates. While the support is appreciated, it should be noted that the board of education, by statute and policy can only act on the recommendation of the superintendent. Our bylaws and the New Jersey School Board Member Code of Ethics, states, "I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer." I want to thank the CSA for providing information regarding the process, the applicants, finalists, and his rationale for the recommendation.
- I attended the NJSBA Regional School Funding presentation held in Washington Township in April 28, 2018. The program

focused on how the school funding formula is calculated; and where we might be going in the future. The program was hosted by Michael Vrancik, NJSBA Governmental Relations Director, who did a great job of discussing the history of school funding and the current challenges that are being faced by many districts across the state.

- I attendant the NJSBA Board of Directors meeting in Trenton on May 11, 2018, representing Gloucester County. During the meeting, NJSBA demonstrated their new videoconferencing system that was donated by Cisco Systems, which allows for remote access and voting at meetings through the WebEx application. The CSA was provided with information regarding the NJSBA partnership with SHI, which offers a Cooperative Pricing Agreement through ACES, including Digital Learning Solutions, such as WebEx. This type of technology aligns with the goals of the districts “future ready” committee. Additional highlights of the BOD are available through School Board Notes.
- I attended the delegates assembly in West Windsor, NJ on May 19, 2018. The DA approved two resolutions. The first resolution, submitted by the NJSBA Board of Directors proposed new policy language pertaining to school security and student safety, including the prevention of gun related incidents, other types of violence, along with mental health and security enhancements. After an hour-long debate on language, the DA approved the original resolution of the BOD. The second resolution was submitted by the Chesterfield BOE (Burlington Co), which proposed additional NJSBA policy languages requiring state aide to be distributed based on the school funding formula, without predetermined growth limits, and calculated based on the most recent student population data. The resolution was approved by majority vote. The DA also affirmed 19 existing policies related to the 9000 series of NJSBA positions and policies on education dealing with the operation of local boards.

Mr. Stephens moved, seconded by Mr. Esgro that the Board accept the President’s Report.

The motion was approved by unanimous roll call vote.

Superintendent’s  
Report:

Superintendent Silverstein reported on the following:

- attended County Teacher of the Year luncheon
- attended the Education Foundation Golf Tournament
- attended the Fire Department Monument dedication
- attended the district concerts
- attended the Academic Excellence Banquet
- attended the Rowan Graduation

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- attended the Orchid Club
- attended the Greater Glassboro Group meeting
- attended the 2018 Prom
- HIB – 12 year to date compared to 11 year to date for the 2016-17 school year, with only 1 in the month of April
- recognized two student government representatives for their service: Katherine Amrhein, Henry Ottenthal

Mr. Calvo moved, seconded by Mr. Esgro that the Board accept the Superintendent's Report.

The motion was approved by unanimous roll call vote.

Professional  
Development/Workshops

Ms. Volz moved, seconded by Mr. Stephens that the Board approve the attached professional development/workshops. (attachment I:1)

The motion was approved by unanimous roll call vote.

2018 National Principals  
Conference

Ms. Volz moved, seconded by Mr. Stephens that the Board approve Richard Taibi to attend the 2018 National Principals Conference in Chicago, Illinois from July 11, 2018 through July 13, 2018. Cost to the district is \$1,500.00. (attachment I:2)

The motion was approved by unanimous roll call vote.

Field  
Experiences/Enrollment  
Rowan-Counseling  
Internship

Ms. Volz moved, seconded by Mr. Stephens for the approval of Rowan University student, Karla Morales for Counseling Internship with Margaret Mattioli at Glassboro High School from September 6, 2018 to May 10, 2019. The student is required to spend 600 clock hours in a school setting.

The motion was approved by unanimous roll call vote.

Rowan-MA STEM

Ms. Volz moved, seconded by Mr. Stephens for the approval of Rowan University student, Jessica Urban, for MA-STEM placement with Virginia Keefer at Glassboro High School from September 6, 2018 to December 12, 2018 and January 22, 2019 to May 10, 2019.

The motion was approved by unanimous roll call vote.

Rowan-Art Practicum

Ms. Volz moved, seconded by Mr. Stephens for the approval of Rowan University student, Sarah Timmons, for Art Practicum with Jenifer Kennedy at Thomas E. Bowe School on September 28, October 12, 19, 26, and November 2, 16, 30, 2018.

The motion was approved by unanimous roll call vote.

Rowan-Observation

Ms. Volz moved, seconded by Mr. Stephens for the approval of Rowan University student, Pete Ahern, to observe Dustin Dapp at Glassboro High School for 10 hours at an agreed upon time between them from May 24, 2018 to June 15, 2018.

The motion was approved by unanimous roll call vote.

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Rowan-Clinical Practice

Ms. Volz moved, seconded by Mr. Stephens for the approval of the following Rowan students for Clinical Practice Placement for the 2018-2019 school year.

September 6, 2018 to December 12, 2018  
January 22, 2019 to May 10, 2019

Student	Teacher	Location
Jenna Brown	Barbara Fortini	Rodgers
Cassandra Goodwin	Lori Kaszupski	Rodgers
Michelle Erdman	Bradley Fithian	GIS
Daniel Henry	John Cino	GHS
Vanessa Landaverde	Christi Baldissero	GHS
Sara Riegel	Michelle Rullo	Bullock
Alyssa Rogers	Heather Stewart	Bullock
Briana Nadrich	Rita Procopio	Bullock

The motion was approved by unanimous roll call vote.

Grand Canyon-  
Observation

Ms. Volz moved, seconded by Mr. Stephens for the approval for Grand Canyon University student, Chilita Saunders, to observe Deborah Redfield for 10 hours in Math and 10 hours in Science at Thomas E. Bowe School at an agreed upon time between them from May 24, 2018 to June 15, 2018.

The motion was approved by unanimous roll call vote.

Enrollment/ADA

See attachment (attachment I:3)

Special Education/Other  
Student Issues  
Homeschooling

Ms. Volz moved, seconded by Mr. Stephens for the approval of the attached request for homeschooling for the remainder of the 2017-2018 school year.

The motion was approved by unanimous roll call vote.

Settlement Agreement &  
Release

Ms. Volz moved, seconded by Mr. Stephens for the ratification of the attached Settlement Agreement & Release.

The motion was approved by unanimous roll call vote.

OOD Placement-Student  
ID #18-9

Ms. Volz moved, seconded by Mr. Stephens for the ratification placement of Student ID #18-9 at Bankbridge Regional School with a one-to-one aide for the 2017-2018 school year effective May 21, 2018. Cost to the district is \$3,780.00 for tuition and \$5,328.00 for a one-to-one aide, totaling \$9,108.00.

The motion was approved by unanimous roll call vote.

Athletics  
Football Heat  
Acclimatization Period

Ms. Volz moved, seconded by Mr. Stephens for the approval for the football team to begin a three day Heat Acclimatization period on

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August 6, 2018. The official start of NJSIAA football practice is August 8, 2018. (attachment I:4)

The motion was approved by unanimous roll call vote.

Miscellaneous  
Extended School Year

Ms. Volz moved, seconded by Mr. Stephens for the approval to hire the following individuals for the 2018 Extended School Year Program from July 2, 2018 to July 26, 2018 at the current Miscellaneous Pay Rate effective July 1, 2018. Funding provided through district funds.

Supervisor	Kelly Marchese	8:00-1:00	Stipend: \$4,000.00
Nurse	Marian Dunn	8:15-12:45	\$175.00 per day
Sub Nurses	Nancy Fiebig Christa Taylor Sandy Schmittinger Nicole Bruno Lucinda Quint	8:15-12:45	\$175.00 per day \$175.00 per day \$175.00 per day \$175.00 per day
Occupational Therapist	Beth Grygo	TBD Depends upon service needs	\$68.95 per hour
Speech Therapist	Corey Grisi	TBD Depends upon service needs	\$44.31 per hour
Teacher	Alisa McDermott	8:15-12:45	\$37.00 per hour
Teacher	Desarea Simberg	8:15-12:45	\$37.00 per hour
Teacher	Amy Witkoski	8:15-12:45	\$37.00 per hour
Teacher	Karin Pescatore	8:15-12:45	\$37.00 per hour
Teacher	Lacy Lupi	8:15-12:45	\$37.00 per hour
Teacher	Amy Masso	8:15-12:45	\$37.00 per hour
Teacher	Katie Evans	8:15-12:45	\$37.00 per hour
Substitute Teacher	Dana Maiorini	8:15-12:45	\$37.00 per hour

Substitute Teacher	Kristina Stump	8:15-12:45	\$37.00 per hour
Classroom Aide	Nancy Downham	8:30-12:30	\$14.62 per hour
Classroom Aide	Debbie Fanfarillo	8:30-12:30	\$14.62 per hour
Classroom Aide	Regina Campbell	8:30-12:30	\$14.62 per hour
Classroom Aide	Laura Holman	8:30-12:30	\$14.62 per hour
Classroom Aide	Edward Ewing	8:30-12:30	\$14.62 per hour
Student Volunteer	Pariti Sutari	8:30-12:30	
Student Volunteer	Madison Johnson	8:30-12:30	
Student Volunteer	Ashley Johnson	8:30-12:30	
Volunteer	Amanda Moore	8:30-12:30	
Student Volunteer (Nurse Aide)	Gabrielle Fanfarillo	8:30-12:30	

\*All Teachers will receive up to 4 hours for classroom preparation and lesson planning at the current Misc. Pay Rate of \$37.00 per hour during the last week of June.

The motion was approved by unanimous roll call vote.

2018-2019 Bayada Nursing Services Agreement

Ms. Volz moved, seconded by Mr. Stephens for the approval of Bayada Nursing Services to provide one-to-one nursing care for students for transportation to and from school, on an as-needed basis, for the 2018-2019 school year effective July 1, 2018. Cost to the district is approximately \$55.00 per hour for four hours per day. The motion was approved by unanimous roll call vote.

2018-2019 Epic Nursing Services Agreement

Ms. Volz moved, seconded by Mr. Stephens for the approval of for Epic Nursing Services to provide one-to-one nursing care for students for transportation to and from school, on an as-needed basis, for the 2018-2019 school year effective July 1, 2018. Cost to the district is approximately \$55.00 per hour for eight hours per day. The motion was approved by unanimous roll call vote.

2018-2019 Starlight Nursing Services Agreement

Ms. Volz moved, seconded by Mr. Stephens for the approval for Starlight Nursing Services to provide one-to-one nursing care for students for transportation to and from school, on an as-needed basis,

for the 2018-2019 school year effective July 1, 2018. Cost to the district is approximately \$58.00 per hour for four hours per day. The motion was approved by unanimous roll call vote.

2018 Extended School Year-School Psychologist (TABLED)

Mr. Calvo moved, seconded by Ms. Volz to table the approval of Karly Trovarelli as a 2018 Extended School Year Psychologist from June 1, 2018 to August 30, 2018 at the rate of \$325.00 per evaluation. Ms. Trovarelli served as an Intern for the district this past school year and will be filling in for a district psychologist who is unable to work over the summer. This is included in the budget.

Comparison:

EIRC	CRESS/GCSSSD	Karly Trovarelli
\$350.00	\$350.00 - \$450.00	\$325.00

Informational

1. HIB Report
2. Suspensions (attachment I:5)
3. Board Reports
  - a. Rodgers (attachment I:6)
  - b. Bullock (attachment I:7)
  - c. Bowe (attachment I:8)
  - d. GIS (attachment I:9)
  - e. GHS/GHS Guidance/Athletics (attachment I:10)
  - f. Bullock Guidance (attachment I:11)
  - g. Bowe Guidance (attachment I:12)
  - h. GIS Guidance (attachment I:13)
  - i. CST (attachment I:14)
4. Chief Academic Officer Report (attachment I:15)
5. GHS Benchmark Presentation, Dr. Danielle Sneathen
6. Courier-Post School Choice Article (attachment I:16)

Operations Report

Building Issues

1. Rodgers School
  - a. Little Free Library  
Recommend Board approval for the Rotary Club of Glassboro to install a free library at J. Harvey Rodgers School. Maintenance and installation will be the responsibility of the Rotary Club. (attachment O:1)
2. Bullock School
3. Bowe School
4. Intermediate School
5. High School
6. Beach Administration Building
7. Technology

The motion was approved by unanimous roll call vote with Mr. Calvo and Mr. Stephens abstaining.



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Awards/Donations  
Transportation  
Bus Evacuation Report

Donations-May 2018 (attachment O:2)  
Report (attachment O:3)

Budget  
Recommendations/Grants

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the following Reports and Attachments:

Warrant Account Bill List May 2018 (attachment O:4)  
Capital Projects Bill List May 2018 (attachment O:5)  
Handwritten Check List April 1-30, 2018 (attachment O:6)  
Board Secretary's Report April 2018 (attachment O:7)  
Revenue Report April 2018 (attachment O:8)  
Treasurer's Report April 2018 (attachment O:9)  
Food Service Profit & Loss April 2018 (attachment O:10)  
Food Service Tracking Report April 2018 (attachment O:11)

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2018. The Treasurer's Reports and Secretary's Reports are in agreement for the month of April 2018.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was approved by unanimous roll call vote.

Comment

Mr. Calvo thanked the Borough of Glassboro for their tax contribution.

Transfer  
Authorization:

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the authorized transfers for April 2018. (attachment O:12)  
The motion was approved by unanimous roll call vote.

Resolutions/Contracted  
Services  
Policies/Regulations

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the first reading of the following policies/ regulations. (attachments O:13)

1.	Policy 1599	Complaints of Discrimination on the Basis of Sex
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The motion was approved by unanimous roll call vote.

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the second reading and adoption of the following policies/regulations.

1.	Policy 2467	Surrogate Parents & Foster Parents
2.	Policy 7441	Electronic Surveillance in School Buildings & on School Grounds
3.	Regulation 7441	Electronic Surveillance in School Buildings & on School Grounds
4.	Policy 9242	Use of Electronic Signatures

The motion was approved by unanimous roll call vote.

2018-2019  
Medical/Dental Benefits  
Renewal

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the 2018-2019 medical and dental insurance monthly premiums as detailed below.

VENDOR	PLAN	SINGLE			PARENT/CHILD		
		2017-18	2018-19	INCR-EASE	2017-18	2018-19	INCR-EASE
AmeriHealth	PPO 10	\$1,050.33	\$1,115.36	\$65.03	\$2,078.51	\$2,207.21	\$193.73
	PPO HDHP	645.41	694.42	49.01	1,276.74	1,373.73	96.99
Horizon Dental	Dental Option	34.89	37.48	2.59	84.72	91.00	6.28
	Dental Choice	21.42	21.42	-	52.09	52.09	-

VENDOR	PLAN	ADULTS			FAMILY		
		2017-18	2018-19	INCR-EASE	2017-18	2018-19	INCR-EASE
AmeriHealth	PPO 10	\$2,205.05	\$2,341.56	\$136.51	\$2,732.16	\$2,901.27	\$169.11
	PPO HDHP	1,354.71	1,457.61	102.90	1,679.33	1,806.81	127.48
Horizon Dental	Dental Option	84.72	91.00	6.28	91.80	98.60	6.80

	Dental Choice	52.09	52.09	-	56.44	56.44	-
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The motion was approved by unanimous roll call vote.

2018-2019 Choice Student Aid-in-Lieu Program Contract

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the 2018-2019 Contract for Participation in the Gloucester County Special Services School District’s (GCSSSD) Choice Student Aid-in-Lieu Program and attached guidelines. GCSSSD will administer the Choice Student Aid-in-Lieu program for the district at a cost of \$3.00 per participating Choice student. GCSSSD will include Glassboro resident choice students in the July 2018 bid, notify parents by letter of transportation arrangements or Aid-in-Lieu, verify attendance and send vouchers to parents for signature. (attachment O:14)  
The motion was approved by unanimous roll call vote.

2018-2019 Nonpublic Aid-in-Lieu Program Contract

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the 2018-19 Contract for Participation in the Gloucester County Special Services School District’s (GCSSSD) Nonpublic Aid in-Lieu Program and attached guidelines. GCSSSD will administer the Nonpublic Aid-in-Lieu program for the district at a cost of \$3.00 per participating nonpublic student. (attachment O:15)  
The motion was approved by unanimous roll call vote.

Official Bargaining Units

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval to recognize the following as the official bargaining units for Glassboro Public Schools staff members.

- a. Glassboro Education Association
- b. Glassboro Educational Support Professionals Association
- c. Glassboro Principals and Supervisors Association

The motion was approved by unanimous roll call vote.

Mandatory Direct Deposit

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of mandatory direct deposit for all district employees beginning July 1, 2018 per P.L. 2013, Chapter 28 updated N.J.S.A. 52:14-15h. See attached resolution. (attachment O:16)  
The motion was approved by unanimous roll call vote.

2018-2019 MVC On-Line Abstract Request Program Contract

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval for participation in the 2018-2019 Gloucester County Special Services School District’s (GCSSSD) MVC On-Line Abstract Request Program. Cost for this program is \$25.00 per year.

All districts must submit updated driver MVC abstracts to the County Office of Education at least twice per year. GCSSSD manages this process and requests the information from MVC. (attachment O:17)  
The motion was approved by unanimous roll call vote.

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2018-2019 Tax  
Requisition Schedule

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the 2018-2019 Tax Requisition Schedule as presented below. (attachment O:18)

<b>Payment Date</b>	<b>General Fund</b>	<b>Debt Service</b>
07/02/18	\$ 865,021	\$2,426,019
08/01/18	\$ 865,021	
09/04/18	\$ 1,730,041	
10/01/18	\$ 1,730,041	
11/01/18	\$ 1,730,041	
12/03/18	\$ 1,730,041	
01/02/19	\$ 1,833,623	\$ 310,838
02/04/19	\$ 1,833,623	
03/04/19	\$ 1,833,623	
04/01/19	\$ 1,833,623	
05/06/19	\$ 1,833,623	
06/03/19	\$ 1,833,623	
<b>TOTAL</b>	<b>\$19,651,946</b>	<b>\$2,736,857</b>

The motion was approved by unanimous roll call vote.

2018-2019 Right-To-  
Know Proposal

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the attached proposal from PARS Environmental, Inc. to provide professional services regarding the New Jersey Right-To-Know (RTK) and Public Employees Occupational Safety and Health (PEOSH) Hazard Communication Standard (HCS) compliance in the amount of \$2,550.00. PARS Environmental will also conduct Right-To-Know initial and refresher training at a cost of \$800.00 and \$600.00 respectfully per session. (attachment O:19)

The motion was approved by unanimous roll call vote.

2018 NJSIG Safety Grant

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval for the submission and acceptance of the 2018 Safety Grant Application through New Jersey School Insurance Group's EIRC South Subfund in the amount of \$8,977.12. Grant funds will be used to purchase additional two-way radios for district staff.

The motion was approved by unanimous roll call vote.

2018-2019 Tuition Rates

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the 2018-2019 tuition rates as presented below.

PROGRAM	Pre-K / K	Grades 1-6	Grades 6-8	Grades 9-12
18-19 Tuition	\$14,405	\$13,890	\$14,489	\$16,925
17-18 Tuition	\$14,506	\$14,164	\$14,765	\$16,322
Difference	\$ (101)	\$ (274)	\$ (276)	\$ 603

PROGRAM	LLD	BD	MD	PSD
18-19 Tuition	\$28,425	\$9,658	\$29,472	\$24,509
17-18 Tuition	\$21,681	\$14,000	\$20,514	\$30,301
Difference	\$ 6,744	(\$ 4,342)	\$ 8,958	(\$ 5,792)

The motion was approved by unanimous roll call vote.

State Contracting  
Purchasing

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the following resolution authorizing the Business Administrator to purchase supplies and equipment under state contract when there is a benefit to the district. (attachment O:20)

**RESOLUTION  
PURCHASING UNDER STATE CONTRACTS LAW**

WHEREAS: Title 18A:18-1.6 Education and Chapter 104 Public Law 1969 allow School Districts to purchase or enter into contracts for materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and property.

THEREFORE BE IT RESOLVED: The Board of Education hereby authorizes the Secretary and/or Business Administrator to purchase supplies and equipment pursuant to Title 18A:18-1.6 and Chapter 104 Public Law 1969 when such purchases are a benefit to the Board of Education.

AND BE IT FURTHER RESOLVED: This resolution takes effect immediately.

The motion was approved by unanimous roll call vote.

Professional Medical  
Staffing LLC Contract

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the contract with Professional Medical Staffing, LLC to provide substitute nursing services to the district on an as-needed basis. Rate for substitute nurses will be \$50.00 an hour for September 1, 2018

through June 30, 2019. The cost remains the same as the prior school year. (attachment O:21)

The motion was approved by unanimous roll call vote.

Architect's Invoices

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of payment to Fraytak Veisz Hopkins Duthie for architectural services pursuant to a contract total of \$1,293,900.00 and for invoices totaling \$38,443.00. (attachment O:22)

The motion was approved by unanimous roll call vote.

GEA Sidebar Agreement-Summer 2018

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the Sidebar Agreement for the summer of 2018 only as applies to the Collective Bargaining Agreement covering the time period July 1, 2018 to June 30, 2019. This sidebar provides details of Secretarial & Transportation summer work hours for 2018. (attachment O:23)

The motion was approved by unanimous roll call vote.

GESPA Sidebar Agreement-Summer 2018

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the Sidebar Agreement for the summer of 2018 only as applies to the Collective Bargaining Agreement covering the time period July 1, 2018 to June 30, 2019. This sidebar provides details of Maintenance, Grounds and Custodian summer work hours for 2018. (attachment O:24)

The motion was approved by unanimous roll call vote.

Informational –  
Reports/Articles/  
Miscellaneous

Reports

- a. Maintenance Report (attachment O:25)
- b. Security Drill Report (attachment O:26)
- c. Variance Analysis Report
- d. Facility Request Report (attachment O:27)
- e. IT Report (attachment O:28)

Miscellaneous

- a. Demographer Presentation, Dr. Richard Gripp, Statistical Forecasting

Administration Report:  
Resignations/Retirements/  
Leaves of  
Absence/Rescind Action  
Dismissal/Suspension  
Resignations

Mr. Keith moved, seconded by Ms. Volz for ratification of the resignation of Heather Polillo effective June 30, 2018. The motion was approved by unanimous roll call vote.

Mr. Keith moved, seconded by Ms. Volz for ratification of the resignation of Marissa Smith effective July 1, 2018. The motion was approved by unanimous roll call vote.

Mr. Keith moved, seconded by Ms. Volz for ratification of the resignation of Kelley Pritchett effective June 30, 2018. The motion was approved by unanimous roll call vote.

Leaves of Absence

Mr. Keith moved, seconded by Ms. Volz for the approval of the following:

- a. Michelle Williams has requested a Leave of Absence beginning May 8, 2018 with an anticipated return date of June 2018.
- b. Kriston Matthews has requested an extension of FMLA/LOA with an anticipated return date from April 19, 2018 to September 19, 2018.
- c. Mary Greening has requested FMLA beginning May 3, 2018 with an anticipated return date of September 2018.
- d. Holly Conaway has requested an extension of FMLA/LOA with an anticipated return date from May 18, 2018 to June 15, 2018.
- e. Herbert Neilio has requested FMLA/LOA beginning May 17, 2018 with an anticipated return date to be determined.
- f. Susan Mallardi has requested FMLA/LOA beginning May 22, 2018 with an anticipated return date of September 2018.
- g. Linda Cosenza has requested Intermittent FMLA/NJFLA beginning May 22, 2018 with an anticipated return date to be determined.
- h. Jacqueline Applegate has requested an extension of Intermittent FMLA with an anticipated return date of May 14, 2018 to June 15, 2018.

The motion was approved by unanimous roll call vote.

Increment Withholding

Mr. Keith moved, seconded by Ms. Volz for the approval of the attached resolutions to withhold the 2018-2019 employment and adjustment increment for the following staff members.

1. Employee #4028
2. Employee #4076
3. Employee #4101
4. Employee #4257

The motion was approved by unanimous roll call vote.

New  
Employees/Transfers/  
Assignments/Contracts  
New Employees  
Teachers/  
Nurses/Secretaries/Aides  
Drama Teacher-GHS

Mr. Keith moved, seconded by Ms. Volz for the approval of Jennifer Grasso, pending receipt of certification and a positive criminal history background check, as Part-Time Drama Teacher at the High School for the 2018-2019 school year, BA Step 1, 1.5 hours per day, 5 days per week at a salary of \$10,507.70 effective September 1, 2018. This is a new position and is included in the budget.

The motion was approved by unanimous roll call vote.

May 23, 2018

Administration  
Principal-Bowe

Mr. Keith moved, seconded by Ms. Volz for the approval of Craig Stephenson, pending receipt of a positive criminal history background check, as Principal at Thomas E. Bowe School for the 2018-2019 school year effective July 1, 2018 at an annual salary of \$125,000.00. Mr. Stephenson is replacing Ryan Caltabiano due to resignation. The motion was approved by unanimous roll call vote.

Bus Drivers/Bus Aides  
Aides  
Bus Aide

Mr. Keith moved, seconded by Ms. Volz for the approval of Lauren Clark as Bus Aide for the 2017-2018 school year, Step L1Y1, 4.5 hours per day at the rate of \$16.69 per hour effective June 1, 2018 and reappointed as Bus Aide for the 2018-2019 school year, Step L1Y1, 4.5 hours per day at the rate of \$17.16 per hour. Ms. Clark is replacing Melissa Wilson due to resignation. She has served as a Substitute Bus Aide for the district since September 2016. The motion was approved by unanimous roll call vote.

Substitute Bus Drivers  
and Aides  
Substitute Bus Driver

Mr. Keith moved, seconded by Ms. Volz for the approval of Jerry Lanz as Substitute Bus Driver on an as-needed basis at the Miscellaneous Pay Rate of \$17.50 per hour. The motion was approved by unanimous roll call vote.

Custodians/Housekeeper/  
Grounds  
Groundskeeper

Mr. Keith moved, seconded by Ms. Volz for the approval of Zachary Chandler, pending receipt of a positive criminal history background check, as Groundskeeper for the 2017-2018 school year, Step 1, at a prorated salary of \$26,711.00 and reappointed as Groundskeeper for the 2018-2019 school year, Step 1, at a salary of \$27,416.00. Start date to be determined. Mr. Chandler is replacing Wilbur Calloway due to retirement. The motion was approved by unanimous roll call vote.

Source4Teachers  
Substitutes

Mr. Keith moved, seconded by Ms. Volz for the approval of the May 2018 Source4Teachers Substitute list. (attachment A:1) The motion was approved by unanimous roll call vote.

Other  
Substitute Nurse

Mr. Keith moved, seconded by Ms. Volz for the approval of Margaret Cassidy, pending receipt of a positive criminal history background check, as Substitute Nurse on an as-needed basis for the 2017-2018 school year and reappointment as a Substitute Nurse for the 2018-2019 school year at a Miscellaneous Pay Rate of \$175.00 per day. The motion was approved by unanimous roll call vote.

Employee  
Transfer/Appointments  
Interim Principal-GIS

Mr. Keith moved, seconded by Ms. Volz for the approval for the transfer of Aaron Edwards, Principal, from J. Harvey Rodgers School to Interim Principal at Glassboro Intermediate School effective July 1, 2018 at a salary of \$114,000.00.



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The motion was approved by unanimous roll call vote.

Contracts  
School Business  
Administrator/Board  
Secretary

Mr. Keith moved, seconded by Ms. Volz for the approval of the 2018-2019 School Business Administrator/Board Secretary Contract for Scott Henry effective July 1, 2018 pursuant to N.J.A.C.6A:23-3.1 as approved by the Interim Executive County Superintendent. (attachment A:2)

The motion was approved by unanimous roll call vote.

Public Relations

Community Affairs Secretary Report – April 2018 (attachment A:3)

Miscellaneous  
Superintendent  
Authorization

Mr. Keith moved, seconded by Ms. Volz authorization for the Superintendent to offer contracts to staff as needed in consultation with the Board President during July, August and September 2018 before the regularly scheduled Board Meetings.

The motion was approved by unanimous roll call vote.

2018 Summer  
Employment – Sports

Mr. Keith moved, seconded by Ms. Volz for the approval of the following staff members to work during the summer to review and process sports physicals and properly file the paperwork in the student’s medical file at the High School and Intermediate School. This is included in the budget. (attachment A:4)

Erin Perewiznyk, up to 5 days, at per diem rate

Catherine Straube, up to 3 days, comp time

The motion was approved by unanimous roll call vote.

2018 Summer  
Employment-GHS

Mr. Keith moved, seconded by Ms. Volz for the approval of Margaret Mattioli, Mary Beth Ragozzino and Robin Boyd to be paid per diem rate to work additional summer hours. This is necessary in the scheduling component during the summer. Ms. Mattioli and Ms. Ragozzino would work an additional 15 days and Ms. Boyd a total of 20 additional days. The additional days for Ms. Boyd are due to her taking on some of the duties of guidance director. This is included in the budget. (attachment A:5)

The motion was approved by unanimous roll call vote.

2017-2018 Spring  
Coaching Positions

Mr. Keith moved, seconded by Ms. Volz for the approval of the following spring athletic positions effective March 1, 2018.

TEAM	POSITION	COACH	Step	AMOUNT
BASE-BALL	HEAD COACH	Timothy “Dan” Brown	4	\$6,825.00
	ASSISTANT COACH	Mark Bridges	4	\$4,266.00

	ASSISTANT COACH	Eugene Reid	4	\$4,266.00
BOYS TRACK	ASSISTANT COACH	James Screven	4	\$4,266.00

The motion was approved by unanimous roll call vote.

Auditorium Stage Crew Supervisors-Outside Organizations

Mr. Keith moved, seconded by Ms. Volz for the approval of the following individuals as Auditorium Stage Crew Supervisors for the 2017-2018 school year at the rate of \$37.00 per hour effective February 1, 2018. This is funded through auditorium rental fees. (attachment A:6)

Richard Wisniewski  
Thomas Struck

The motion was approved by unanimous roll call vote.

Stage Crew-GHS

Mr. Keith moved, seconded by Ms. Volz for the approval to ratify Kimberly Sorbello as Stage Crew Member for the 2017-2018 school year effective March 1, 2018 at the hourly rate of \$8.60. This student works the sound and lighting in the GHS auditorium. The motion was approved by unanimous roll call vote.

2018-2019 Fall Coaching Positions

Mr. Keith moved, seconded by Ms. Volz for the approval of the following fall athletic positions. (attachment A:7)

Effective June 1, 2018:

TEAM	POSITION	COACH	Step	AMOUNT
FOOTBALL	ASSISTANT COACH	Nicholas Tarasevich	1	\$3,762.00
	ASSISTANT COACH	Paul Cynewski	1	\$3,762.00
FIELD HOCKEY	HEAD COACH	Erin Bernat	1	\$4,630.00
BOYS TRACK & FIELD	HEAD COACH	Nicholas Tarasevich	1	\$4,630.00

Effective July 1, 2018:

TEAM	POSITION	COACH	Step	AMOUNT
CROSS COUNTRY	MS HEAD COACH	Danielle Fiscella	2	\$1,447.00
BOYS SOCCER	HEAD COACH	Mark Bridges	4	\$6,945.00

GIRLS SOCCER	HEAD COACH	Scott Rogers	4	\$6,945.00
	ASSISTANT COACH	Jamie Cleary	3	\$4,051.00
GIRLS TENNIS	HEAD COACH	Cameron Youngblood	2	\$2,894.00
BOYS BASKET-BALL	HEAD COACH	Stephen Belh	4	\$8,102.00
	ASSISTANT COACH	Timothy Hagerty	4	\$5,209.00
GIRLS BASKET-BALL	HEAD COACH	Kevin Timbers	4	\$8,102.00
	ASSISTANT COACH	Jeffrey Lake	4	\$5,209.00

The motion was approved by unanimous roll call vote.

2018 Extended School Year-Transportation

Mr. Keith moved, seconded by Ms. Volz for the approval of the attached list of Transportation staff members to work during the summer for the 2018 Extended School Year to be paid at their individual contracted hourly rate. (attachment A:8)

The motion was approved by unanimous roll call vote.

Substitute Housekeeper-Summer 2018

Mr. Keith moved, seconded by Ms. Volz for the approval for the reappointment of Thomas Riley as Substitute Housekeeper for the months of July and August 2018, on an as needed basis, at the Miscellaneous Pay Rate, currently \$10.00 per hour.

The motion was approved by unanimous roll call vote.

2018 Summer Employment-Bowe

Mr. Keith moved, seconded by Ms. Volz for the approval for the following staff members to work during the summer in preparation for the opening of the 2018-2019 school year. This is included in the budget. (attachment A:9)

Tammy Belcher, up to 2 days, at per diem rate

Michael Sharkey, up to 6 days, at \$37.00 per hour

The motion was approved by unanimous roll call vote.

Gift Agreement-Rowan University-STEAM

Mr. Keith moved, seconded by Ms. Volz for the approval of the Gift Agreement between Rowan University and the Glassboro Board of Education pending legal review by the district solicitor. The Glassboro Board of Education agrees to donate \$11,850.00 in exchange for three (3) Glassboro High School students to attend Rowan University's 2018 Summer STEAM Academy in July 2018. A

May 23, 2018

Gift Agreement-Rowan  
University-Robotics  
Camp

total of six (6) district students will be attending. This is included in the budget.

The motion was approved by unanimous roll call vote.

Mr. Keith moved, seconded by Ms. Volz for the approval of the Gift Agreement between Rowan University and the Glassboro Board of Education pending legal review by the district solicitor. The Glassboro Board of Education agrees to pay \$1,794.00 for Glassboro Bowe School students to attend Rowan University's 2018 Summer Robotics Camp in July 2018. A total of six (6) district students will be attending. This is included in the STEM budget. The motion was approved by unanimous roll call vote.

Opportunity for Public to  
Address the Board:

Mr. Keith moved, seconded by Ms. Volz that the floor be open to the public to address the Board.

The motion was approved by unanimous roll call vote.

Sherry Sinor stated she is happy about the Bowe Principal. However, she is concerned about the turnover and asked to examine the process and turnover rate. The board shares her concerns. She also would like to see the number of half days coordinated. The board shared her concerns and that the students should be in school but there are contractual issues.

Lauren Hoffman asked about the steps for non-renewal.

Sherry Sinor asked about school opening. Dr. Silverstein assured her that adequate notice will be given for bus passes.

Mr. Keith moved, seconded by Ms. Volz that the floor be closed to the public regarding addressing the Board.

The motion was approved by unanimous roll call vote.

Adjournment:

Mr. Calvo moved, seconded by Mr. Esgro that the meeting be adjourned (7:50 p.m.).

The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott Henry  
School Business Administrator/  
Board Secretary