

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
March 26, 2018

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:02 p.m. at the Glassboro High School.

Executive Session: Mr. Calvo moved, seconded by Mr. Keith for the Board to convene in Executive Session at 6:05 pm.
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith for the Board to close Executive Session at 6:40 pm.
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:06 p.m. at the Glassboro High School.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.
Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mr. Fanfarillo, Mr. Keith (6:10pm), Mr. Cibo, Ms. Volz (6:25pm), Mr. Esgro, Ben Stephens (6:35pm), Mr. Halter, Dr. Redondo (6:30pm), Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, School Business Administrator Scott Henry and Mrs. Susan Hodges, Solicitor.

Members Absent: None

Visitors: 40

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: Mr. Calvo asked if there were any additions or corrections to the minutes. Mr. Stephens moved, seconded by Mr. Halter that the minutes of the Executive Session, February 21, 2018, the minutes of the Public Session, February 21, 2018, be approved.
The motion was approved by roll call vote.

Opportunity for Public to Address the Board: Mr. Calvo moved, seconded by Mr. Esgro that the floor be open to the public to address the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

None at this time

Mr. Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

President's Report:

Mr. Calvo thanked Mr. Sole and the entire operations department for their great job on clearing the snow on March 21. He also thanked the Borough and the Highway Department.

Mr. Esgro moved, seconded by Mr. Halter that the President's Report be accepted.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Ms. Volz to approve the 2018-19 proposed budget as presented and submit to the County Office for review and approval. attachment

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Halter to amend the agenda to include an item to accept the resignation of Mr. Matthews.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Halter to accept the resignation of Mr. Matthews effective September 18, 2018

The motion was approved by unanimous roll call vote.

Superintendent's Report:

Superintendent Silverstein reported on the following:

- Mary Aruffo presented Dr. Dennis Gaal a certificate of appreciation for his years of dedication and service to the students in Glassboro. Dr. Gaal is an Exxon-Mobile researcher involved in the Science Ambassador Program.
- Ms. Greening, Mr. Fox and Ms. Johns recognized students selected for All Conference/All South Jersey ensembles.
- Dr. Silverstein updated those present on the following items:
 - Attended the Principal's Breakfast at Bowe School
 - We are approving our preliminary 2018-19 budget. We have kept the tax increase to a minimum while preserving existing programs
 - 1 on 1 initiative is expanding to grades 3 to 6
 - adding basic skills, drama and graphic arts staff

- A letter concerning security issues – we are exploring additional security measures, including expanding the SRO program, to ensure student and staff safety.
- Congratulated the Boys Basketball Team on a successful season and good showing in the playoffs.
- Attended “Sister Act”, another outstanding production.
- Will soon begin the 2018-19 recruiting process for vacancies.

Mr. Calvo moved, seconded by Mr. Esgro that the Board accept the Superintendent’s Report.

The motion was approved by unanimous roll call vote.

GEF Grant Submissions

Ms. Volz moved, seconded by Mr. Halter that the Board ratify submission of the following Glassboro Education Foundation Grant for the 2017-2018 school year. (attachment I:1)

1) “School Mascot of the Bulldog” / J. Harvey Rodgers School / Amanda Fordyce / \$3,500.00.

2) “Standing for Success” / Thomas E. Bowe School / Vanessa Poggioli and Karen Pescatore / \$1,781.45.

The motion was approved by unanimous roll call vote.

GEF Grant Acceptance

Ms. Volz moved, seconded by Mr. Halter that the Board ratify acceptance of the following Glassboro Education Foundation Grant award for the 2017-2018 school year.

“Standing for Success” / Thomas E. Bowe School / Vanessa Poggioli and Karen Pescatore / \$1,781.45.

The motion was approved by unanimous roll call vote.

Curriculum Development

Ms. Volz moved, seconded by Mr. Halter that the Board approve the following staff members to develop curriculum at the current Miscellaneous Pay Rate of \$37.00 per hour.

Amy Masso-Ferrer	MD Curriculum & APA Assessments	10 hours
Christopher Wood	ELA Curriculum	10 additional hours

The motion was approved by unanimous roll call vote.

Curriculum Committee Members

Ms. Volz moved, seconded by Mr. Halter that the Board approve the following 2017-2018 Curriculum Committee members to be paid at the current contracted rate per hour for up to 8 hours.

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From:
World Language Patricia Yanez

To:
World Language Rachael Melecio
The motion was approved by unanimous roll call vote.

Professional
Development/Workshops

Ms. Volz moved, seconded by Mr. Halter that the Board approve the attached professional development/ workshops. (attachment I:2)
The motion was approved by unanimous roll call vote.

Field
Experiences/Enrollment
Field Experience
Rowan-Clinical Practice

Ms. Volz moved, seconded by Mr. Halter for the approval of the following Rowan student, Anthony Corma for Clinical Practice placement with Katie Evans at Dorothy L. Bullock School from May 8, 2018 to June 15, 2018.
The motion was approved by unanimous roll call vote.

Rowan-Service Learning

Ms. Volz moved, seconded by Mr. Halter for the approval of Rowan student, Kaitlin Kortnick, to complete 10 hours of Service Learning with Christi Baldissero at Glassboro High School at an agreed upon time between them from March 22, 2018 to April 27, 2018. (attachment I:3)
The motion was approved by unanimous roll call vote.

Rowan-Observation

Ms. Volz moved, seconded by Mr. Halter for the approval of Rowan students to observe Michele Memis at Glassboro High School for one block of Biology on April 10 and April 12, 2018.

Amanda Schwab	Jess Shaffer
Josephine Camarillo	Cynthia Chan
Aldana Munoz	Morgan Myers
Tori Smith	Amanda Brown

The motion was approved by unanimous roll call vote.

Enrollment/ADA

See attachment (attachment I:4)

Special Education/Other
Student Issues
OOD Placement-Student
ID #06-16

Ms. Volz moved, seconded by Mr. Halter for the approval of Student ID #06-16 for in-home behavioral support effective March 5, 2018. This direct service will be provided daily for a duration of twelve weeks. This will also include one-hour weekly for prep. Cost to the district is \$8,064.00.
The motion was approved by unanimous roll call vote.

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- OOD Placement-Student ID #16-9 Ms. Volz moved, seconded by Mr. Halter for the placement of Student ID #16-9 at Archway Upper School effective February 23, 2018. Cost to the district is \$15,408.00. The motion was approved by unanimous roll call vote.
- OOD Placement-Student ID #18-D Ms. Volz moved, seconded by Mr. Halter for the approval of homeless Student ID #18-D at Bridgeton Public Schools effective September 7, 2017. Cost to the district is \$4,942.80. The motion was approved by unanimous roll call vote.
- OOD Placement-Student ID #17-M Ms. Volz moved, seconded by Mr. Halter for the approval of homeless Student ID #17-M at Deptford School District effective September 6, 2017. Cost to the district is \$8,053.80. The motion was approved by unanimous roll call vote.
- OOD Placement-Student ID #18-7 Ms. Volz moved, seconded by Mr. Halter for the approval of Student ID #18-7 at Yale School effective February 5, 2018. Cost to the district is \$21,823.00. The motion was approved by unanimous roll call vote.
- OOD Placement-Student ID #18-F Ms. Volz moved, seconded by Mr. Halter for the approval of homeless Student ID #18-F at Mantua Township Public School District effective March 13, 2018. Cost to the district is \$4,500.00. The motion was approved by unanimous roll call vote.
- Miscellaneous 2018-2019 School Calendar Ms. Volz moved, seconded by Mr. Halter for the approval of the School Calendar for the 2018-2019 school year. (attachment I:5) The motion was approved by unanimous roll call vote.
- 2017 IDEA Basic Carryover Ms. Volz moved, seconded by Mr. Halter for the approval of the 2017 IDEA Basic Carryover in the amount of \$5,436.00. The motion was approved by unanimous roll call vote.
- 2018-2019 Comprehensive Equity Plan Annual SOA Ms. Volz moved, seconded by Mr. Halter for the approval of the 2018-2019 Comprehensive Equity Plan Annual Statement of Assurance. (attachment I:6) The motion was approved by unanimous roll call vote.
- School Calendar Modification-GHS-Prom Ms. Volz moved, seconded by Mr. Halter for the approval to modify the 2017-2018 school calendar for early dismissal at Glassboro High School on Friday, May 18, 2018, for the prom. (attachment I:7) The motion was approved by unanimous roll call vote.

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2018-2019 Nonpublic
Technology & Textbook
Purchasing Agreements

Ms. Volz moved, seconded by Mr. Halter for the approval of the 2018-2019 Nonpublic Technology & Textbook Purchasing Agreements between Gloucester County Special Services School District & Glassboro Public Schools District. (attachment I:8)
The motion was approved by unanimous roll call vote.

Informational

1. HIB Report
2. Suspensions (attachment I:9)
3. Board Reports
 - a. Rodgers (attachment I:10)
 - b. Bullock (attachment I:11)
 - c. Bowe (attachment I:12)
 - d. GIS (attachment I:13)
 - e. GHS/GHS Guidance/Athletics (attachment I:14)
 - f. Bullock Guidance (attachment I:15)
 - g. Bowe Guidance (attachment I:16)
 - h. GIS Guidance (attachment I:17)
 - i. CST (attachment I:18)
4. Chief Academic Officer Report (attachment I:19)
5. Principal PPT/Benchmarks:
 1. J. Harvey Rodgers School – Aaron Edwards
 2. Dorothy L. Bullock School – Richard Taibi
 3. Thomas E. Bowe School – Ryan Caltabiano
6. Strategic Action Plan Update

Operations Report

Building Issues

1. Rodgers School
2. Bullock School
3. Bowe School
4. Intermediate School
5. High School
2018-2019 Pinwheel Project (attachment O:1)
6. Beach Administration Building
7. Technology

Mr. Fanfarillo acknowledged Mr. Sole for his hard work and experience.

Awards/Donations

Donations-March 2018 (attachment O:2)

Transportation
Joint Transportation
Agreement

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the Joint Transportation Agreement with Glassboro Public Schools (as Host District) and Clayton School District (as Joiner District) for transportation for five (5) students to Gloucester Catholic High School, route GC-1, in the amount of \$5,000.00 for the 2017-2017 school year.

The motion was approved by unanimous roll call vote.

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Budget
Recommendations/Grants

Mr. Fanfarillo moved, seconded by Mr. Esagro that the Board approve the following Reports and Attachments:

Warrant Account Bill List March 2018 (attachment O:3)
Capital Projects Bill List March 2018 (attachment O:4)
Handwritten Check List February 1-28, 2018 (attachment O:5)
Board Secretary's Report February 2018 (attachment O:6)
Revenue Report February 2018 (attachment O:7)
Treasurer's Report February 2018 (attachment O:8)
Food Service Profit & Loss February 2018 (attachment O:9)
Food Service Tracking Report February 2018 (attachment O:10)

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2018. The Treasurer's Reports and Secretary's Reports are in agreement for the month of February 2018.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was approved by unanimous roll call vote.

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Transfer
Authorization:

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the authorized transfers for February 2018. (attachment O:11)

The motion was approved by unanimous roll call vote.

2018-2019 Budget
Submission Resolution

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the the attached Budget Submission Resolution for the 2018-2019 school year budget. (attachment O:12)

The motion was approved by unanimous roll call vote.

Resolutions/Contracted
Services
Policies/Regulations

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the first reading of the following policies/ regulations. (attachments O:13)

1. Bylaw 0169.02 Board Member Use of Social Networks
2. Policy 3437 Military Leave
3. Policy 4437 Military Leave
4. Policy 5305 Health Services Personnel
5. Policy 5330.04 Administering an Opioid Antidote
6. Policy 5460 High School Graduation
7. Regulation 5460.1 High School Transcripts
8. Policy 5516.01 Student Tracking Devices
9. Regulation 7101 Educational Adequacy of Capital Projects
10. Policy 7425 Lead Testing of Water in Schools
11. Policy 7440 School District Security
12. Regulation 7440 School District Security
13. Policy 8454 Management of Pediculosis
14. Policy 8507 Breakfast Offer Versus Serve (OVS)
15. Policy 8540 School Nutrition Programs
16. Policy 8630 Bus Driver/Bus Aide Responsibilities
17. Regulation 8630 Emergency School Bus Procedures
18. Policy 8820 Opening Exercises/Ceremonies

The motion was approved by unanimous roll call vote.

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the second reading and adoption of the following policies/regulations.

1. Bylaw 0167 Public Participation in Board Meetings
2. Bylaw 0168 Recording Board Meetings
3. Policy 3321 Acceptable Use of Computer Network(s)/Computers & Resources by Teaching Staff Members
4. Policy 4159 Support Staff Member/School Responsibilities District Reporting
5. Policy 5117 Interdistrict Public School Choice
6. Regulation 5117 Interdistrict Public School Choice

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7. Policy 5337 Service Animals
8. Policy 6511 Direct Deposit
9. Policy 6641 Pupil Lunch Charges
10. Regulation 7300.1 Disposition of Instructional Property
11. Regulation 7300.2 Disposition of Land
12. Regulation 7300.3 Disposition of Personal Property
13. Regulation 7300.4 Disposition of Federal Property
14. Policy 7424 Bed Bugs
15. Regulation 7424 Bed Bugs
16. Policy 7481 Unmanned Aircraft Systems (UAS also known as DRONES)

The motion was approved by unanimous roll call vote.

Informational –
Reports/Articles/
Miscellaneous

Reports

- a. Maintenance Report (attachment O:14)
- b. Security Drill Report (attachment O:15)
- c. Variance Analysis Report
- d. Facility Request Report (attachment O:16)

Miscellaneous

- a. Summer Feeding (attachment O:17)
- b. New Road Construction Management Invoice (attachment O:18)
- c. Proposed Lobbyguard System Purchase
- d. School Safety Specialist-February Security Drill Report (attachment O:19)
- e. Strategic Action Plan Update

Administration Report:
Resignations/Retirements/
Leaves of
Absence/Rescind Action
Dismissal/Suspension
Termination-Employee
#5740

Mr. Keith moved, seconded by Ms. Volz for ratification of the termination of employment contract upon sixty (60) days' notice of Employee #5740 effective March 22, 2018. The motion was approved by unanimous roll call vote.

Leaves of Absence

Mr. Keith moved, seconded by Ms. Volz for the approval of the following:

- a. Amy Ceroli requested an FMLA/NJFLA Extension from an anticipated return date of February 27, 2018 to March 18, 2018.
- b. Kymberly Viden requested an NJFLA/LOA Extension from an anticipated return date of March 5, 2018 to March 29, 2018.
- c. Patricia Schmus requested an FMLA Extension from an anticipated return date of March 5, 2018 to March 26, 2018.

- d. Holly Conaway requested FMLA beginning March 1, 2018 with an anticipated return date to be determined.
- e. Thomas Riley requested an FMLA Extension from an anticipated return date of March 12, 2018 to March 19, 2018.
- f. Kriston Matthews has requested FMLA/LOA beginning March 6, 2018 with an anticipated return date of April 19, 2018.
- g. Caterina Dawson has requested FMLA/LOA beginning May 29, 2018 with an anticipated return date of June 15, 2018.
- h. Samuel Watson has requested a Leave of Absence beginning March 15, 2018 with an anticipated return date of June 13, 2018.

The motion was approved by unanimous roll call vote.

Retirement

Mr. Keith moved, seconded by Ms. Volz for the approval of the retirement of Teresa White effective July 1, 2018.

The motion was approved by unanimous roll call vote.

New
Employees/Transfers/
Assignments/Contracts
New Employees
Teachers/
Nurses/Secretaries/Aides
Cafeteria Aide-Bullock
Teacher-GHS

Mr. Keith moved, seconded by Ms. Volz for the approval of the following:

- a) Catherine Rennick as a General/Credentialed Aide at Dorothy L. Bullock School in the position of Cafeteria Aide for the 2017-2018 school year, 2 hours per day, 5 days per week, Step 1, at a rate of \$14.19 per hour.

Start date to be determined. Ms. Rennick is replacing Ruth Keating.

- b) Brett Hillman, pending receipt of a positive criminal history background check, as Teacher (Health & Physical Education) at Glassboro High School, BA, Step 1, for the 2018-2019 school year at an annual salary of \$48,873.00 effective September 1, 2018. Mr. Hillman is replacing Herbert Neilio due to retirement.

The motion was approved by unanimous roll call vote.

Athletics
Assistant Softball Coach

Mr. Keith moved, seconded by Ms. Volz for the approval of Scott Rogers as Assistant Softball Coach for the 2017-2018 school year, Step 2, at a salary of \$3,697.00 effective March 1, 2018.

(attachment A:1)

The motion was approved by unanimous roll call vote.

Fitness Club-Winter

Mr. Keith moved, seconded by Ms. Volz for the approval of Paul Cynewski as Winter Fitness Club Advisor for the 2017-2018

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school year effective November 17, 2017 at a rate of \$530.00 due to resignation of Mark Maccarone.

The motion was approved by unanimous roll call vote.

Athletics
Assistant Girls Track &
Field Coach

Mr. Keith moved, seconded by Ms. Volz for the approval of Nicholas Tarasevich as Assistant Girls Track & Field Coach for the 2017-2018 school year, Step 1, at a salary of \$3,128.00.

The motion was approved by unanimous roll call vote.

Source4Teachers
Substitutes

Mr. Keith moved, seconded by Ms. Volz for the approval of the March 2018 Source4Teachers Substitute list. (attachment A:2)

The motion was approved by unanimous roll call vote.

Employee
Transfer/Appointments
Custodian

Mr. Keith moved, seconded by Ms. Volz for the approval of Roxanne Burt from the position of Housekeeper to Custodian, Step 1, at a prorated salary of \$30,688.00 for the 2017-2018 school year effective January 19, 2018 based on the issuance of her black seal license. (attachment A:3)

The motion was approved by unanimous roll call vote.

Assignments
Substitute Assistant
Principal

Mr. Keith moved, seconded by Ms. Volz for the approval of Susan Kornicki as Substitute Assistant Principal for the 2017-2018 school year on an as-needed basis at the prorated Head Teacher rate of \$1,408.00 effective March 27, 2018 to June 15, 2018.

The motion was approved by unanimous roll call vote.

Head Teacher-GIS

Mr. Keith moved, seconded by Ms. Volz for the approval of Denise Barr as Head Teacher at Glassboro Intermediate School for the 2017-2018 school year at a prorated stipend amount of \$1,408.00 effective March 27, 2018. (attachment A:4)

The motion was approved by unanimous roll call vote.

Interim Principal-GIS

Mr. Keith moved, seconded by Ms. Volz for the approval of LaVonya Wilson-Mitchell to serve as Interim Principal at the Glassboro Intermediate School effective March 27, 2018, with a prorated annual stipend of \$15,000.00.

The motion was approved by unanimous roll call vote.

Miscellaneous
Boiler Operator License
Class Reimbursement

Mr. Keith moved, seconded by Ms. Volz for the approval of class reimbursement for Roxanne Burt for a NJ Black Seal Low Pressure Boiler Operator License in the amount of \$550.00.

Required documentation has been submitted.

The motion was approved by unanimous roll call vote.

Public Relations

Community Affairs Secretary Report – February 2018 (attachment A:5)

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Miscellaneous
Custodian Status

Mr. Keith moved, seconded by Ms. Volz for the amendment of the effective date of change from Housekeeper to Custodian for Norman Edwards from January 25, 2018 to November 17, 2017 based on issuance of his black seal license.
The motion was approved by unanimous roll call vote.

AM Bus Duty-Bowe

Mr. Keith moved, seconded by Ms. Volz for the approval of an additional teacher for bus duty supervision of students at Thomas E. Bowe School from 8:28 am to 8:43 am for the 2017-2018 school year at the Miscellaneous Pay Rate, currently \$37.00 per hour, effective March 20, 2018. (attachment A:6).
The motion was approved by unanimous roll call vote.

Strategic Action Plan

Update

CDL Waiver-
Transportation Supervisor

Mr. Keith moved, seconded by Ms. Volz for the approval to waive the requirement for the Transportation Supervisor to obtain a CDL for the 2017-2018 school year. The necessity for this waiver will be evaluated on a yearly basis.
The motion was approved by unanimous roll call vote.

New Business

Mr. Halter provided details on the “Stopping the Bleed” training program. This is a program designed to train individuals on how to stop traumatic bleeding to give victims a better chance of survival. The training can be provided by the Gloucester County EMS. Mr. Halter will forward additional information.

Opportunity for Public to
Address the Board:

Mr. Calvo moved, seconded by Mr. Esagro that the floor be open to the public to address the Board.
The motion was approved by unanimous roll call vote.

Ms. Mitchell thanked the Board for the opportunity to lead the Intermediate School

Mrs. Rettig informed all in attendance of the “Hidden in Plain Sight” program at the high school on March 27. All parents are encouraged to attend.

Mr. Calvo moved, seconded by Mr. Stephens that the floor be closed to the public regarding addressing the Board.
The motion was approved by unanimous roll call vote.

Adjournment:

Mr. Calvo moved, seconded by Mr. Keith that the meeting be adjourned (7:50 p.m.).
The motion was approved by unanimous roll call vote.

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Respectfully submitted,

Scott Henry
School Business Administrator/
Board Secretary