

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
December 13, 2017

Call to Order: Mrs. Longley called the meeting of the Glassboro Board of Education to order at 6:10 p.m. at the Glassboro High School.

Executive Session: Mrs. Longley moved, seconded by Mr. Fanfarillo for the Board to convene in Executive Session at 6:12 pm.
The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Halter for the Board to close Executive Session at 6:45 pm.
The motion was approved by unanimous roll call vote.

Public Session: Mrs. Longley reconvened the Glassboro Board of Education at 7:01 p.m. at the Glassboro High School.

Statement of Public Notice of Meeting in accordance With New Jersey Open Public Meetings Act: Mrs. Longley announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.
Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Fanfarillo, Mr. Keith (6:25pm), Mrs. Longley, Ms. Volz (7:00pm), Mr. Esgro, Mr. Halter, Dr. Redondo, Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, School Business Administrator Scott Henry, and Mrs. Susan Hodges, Solicitor.

Members Absent: Mrs. Jones, Mr. Calvo,

Visitors: 45

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: Mrs. Longley asked if there were any additions or corrections to the minutes. Mrs. Longley moved, seconded by Mr. Esgro that the minutes of the Executive Session, November 15, 2017, and the minutes of the Public Session, November 15, 2017, be approved.
The motion was approved by roll call.

December 13, 2017

Opportunity for Public to Address the Board:

Mrs. Longley moved, seconded by Mr. Halter that the floor be open to the public to address the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

None at this time

Mrs. Longley moved, seconded by Mr. Halter that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

President's Report:

None at this time.

Boy's High School Soccer Team

Mr. Cusack recognized and congratulated the Boys High School Soccer Team for winning South Jersey Group 1 Championship and advancing to the State finals. Mr. Cusack also recognized Coach Bridges as the South Jersey Times and Courier Post's Coach of the Year.

Superintendent's Report:

Superintendent Silverstein reported on the following:

- Dr. Silverstein attended the Intermediate School's Salute to Broadway. There are several talented students who will move on to the High School Music Program.
- Dr. Silverstein was interviewed, along with Borough and Rowan representatives about the ongoing partnership efforts.
- The district attended the South Jersey Curriculum Fair to showcase innovative practices.
- Attended the Borough Tree Lighting. Choruses from all schools performed.
- Addressed the rumor that the High School Softball coaching position was awarded-not true, applicants will go through an interview process and a committee will recommend a candidate to the superintendent.
- HIB investigations for September 2017 – one at the Intermediate School.
- 2017 PARCC Presentation
Dr. Silverstein presented an analysis of the most recent PARCC scores.
- Future Ready Schools
Sue Kornicki, Technology Coach, gave a brief presentation on Future Ready Schools for New Jersey. At the end of the presentation, Dr. Silverstein took an online pledge to support Future Ready Schools efforts in the contract.

Mr. Esgro moved, seconded by Ms. Volz that the Board accept the Superintendent’s Report.
The motion was approved by unanimous roll call vote

Instruction:
Professional
Development/Workshops

Mr. Esgro moved, seconded by Dr. Redondo that the Board approve the attached professional development/ workshops. (attachment I:1)
The motion was approved by unanimous roll call vote

Field
Experiences/Enrollment
Rowan-Clinical
Practice/Field Experience

Mr. Esgro moved, seconded by Dr. Redondo for the approval of the following Rowan students for Clinical Practice Placement:

January 16, 2018 to March 9, 2018

Student	Teacher	Location
Nathan MacAdams	David Fox	Bowe

January 16, 2018 to May 7, 2018

Student	Teacher	Location
Mackenzie Tyler	Lori Kaszupski	Rodgers
Colleen Dilger	Amy Witkoski	Rodgers
Brittney Busillo	Rita Procopio	Bullock

The motion was approved by unanimous roll call vote.

Rowan students for Junior
Field Experience

Mr. Esgro moved, seconded by Dr. Redondo for the approval of the following Rowan students for Junior Field Experience:

January 29, 31, February 5, 7, 12, 14, 21, 26, 28 March 5, 7, 12, 2018

Student	Teacher	Location
Brett Weinberg	Michael Bittner	Bullock

The motion was approved by unanimous roll call vote.

Enrollment/ADA

See attachment I:2

Special Education/Other
Student Issues
Home Schooling

Mr. Esgro moved, seconded by Dr. Redondo to ratify the attached request for homeschooling for the 2017-2018 school year.
The motion was approved by unanimous roll call vote.

CLCCP at Rowan
University
Student ID #17-9445

Mr. Esgro moved, seconded by Dr. Redondo for Student ID #17-9445 to utilize the Board Approved College Level Course Credit Program at Rowan University. The student will be taking Creative Dance for Children at the university. The student/parent will be responsible for 1/3 of the cost; Glassboro Board of

December 13, 2017

- Education 1/3; and Rowan University 1/3. The cost to the district is \$482.67 per course.
The motion was approved by unanimous roll call vote.
- OOD Placement-1:1 Aide-
Student ID #17-11 Mr. Esgro moved, seconded by Dr. Redondo to ratify a 1:1 Aide for Student ID #17-11 placed at Bankbridge Development Center effective September 6, 2017. Cost to the district is \$39,960.00.
The motion was approved by unanimous roll call vote.
- Athletics Mr. Esgro moved, seconded by Dr. Redondo to approve of the attached winter athletic schedules. (attachment I:3)
The motion was approved by unanimous roll call vote.
- Miscellaneous
Family Literacy/Math
Evenings-Bowe Mr. Esgro moved, seconded by Dr. Redondo to ratify payment for one additional staff member to participate in the 2017-2018 evening program at Thomas E. Bowe School on November 16, 2017. Staff members are paid by ESSA Funds at the current GEA contracted hourly rate of \$37.00.
The motion was approved by unanimous roll call vote.
- 2017-2018 High School
Plus Agreement Mr. Esgro moved, seconded by Dr. Redondo for the approval of the 2017-2018 High School Plus Agreement between Camden County College and Glassboro Public Schools. (attachment I:4)
The motion was approved by unanimous roll call vote.
- Extended School Day
Program-GIS Mr. Esgro moved, seconded by Dr. Redondo to ratify Jennifer Budmen to participate in the Extended School Day Program at Glassboro Intermediate School from October 2017 to May 2018. Funding is provided through ESSA Funds at the hourly rate of \$37.00.
The motion was approved by unanimous roll call vote.
- Extended School
Day/Tutoring Program-
GHS Mr. Esgro moved, seconded by Dr. Redondo to ratify Nicholas Tarasevich to participate in the Extended School Day/Tutoring Program at Glassboro High School for the 2017-2018 school year. Funding is provided through ESSA funds at the hourly rate of \$37.00.
The motion was approved by unanimous roll call vote.
- 2017-2018 Technology
Curriculum Committee
Members Mr. Esgro moved, seconded by Dr. Redondo for approval of the following 2017-2018 Technology Curriculum Committee members to be paid at the current contracted rate of \$37.00 per hour. If a member of the committee is unable to attend a meeting, an alternate representative may be sent to the meeting by the building principal. (attachment I:5)

Central (does not receive stipend)	Susan Kornicki, Facilitator
	George Weeks
J. Harvey Rodgers School	Victoria Toczykowski
	Erica Sloan
	Renee Vanartsdalen (Alt)
Dorothy L. Bullock School	Amy Masso-Ferrer
	Dionne Young
	Laure Budney (Alt)
Thomas E. Bowe School	Michael Sharkey
	Andrea LoCastro
	Vanessa Poggioli (Alt)
Glassboro Intermediate School	Matthew Schwarz
	Shannon Batten
	Carol Ceglia (Alt)
Glassboro High School	Robert Hemmes
	Michele Keating
	Jordan Faulkner (Alt)

The motion was approved by roll call.

Memorandum of Understanding-Professional Development School

Mr. Esagro moved, seconded by Dr. Redondo for the approval of the Professional Development School Memorandum of Understanding between Rowan University and Glassboro Public Schools for the 2017-2018 school year. (attachment I:6)
The motion was approved by roll call.

Informational

1. HIB Report
2. Suspensions (attachment I:7)
3. Board Reports
 - a. Rodgers (attachment I:8)
 - b. Bullock (attachment I:9)
 - c. Bowe (attachment I:10)
 - d. GIS (attachment I:11)
 - e. GHS/GHS Guidance/Athletics (attachment I:12)
 - f. Bullock Guidance (attachment I:13)
 - g. Bowe Guidance (attachment I:14)

December 13, 2017

- h. GIS Guidance (attachment I:15)
- i. CST (attachment I:16)
- 4. Chief Academic Officer Report (attachment I:17)
- 5. Pre-School Wraparound Program Update (attachment I:18)

Operations Report

- Building Issues
- 1. Rodgers School
 - 2. Bullock School
 - 3. Bowe School
 - 4. Intermediate School
 - 5. High School
 - 6. Beach Administration Building
 - 7. Technology

Awards/Donations

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the Donations-December 2017 (attachment O:1)
The motion was approved by roll call.

Transportation
Fall Bus Evacuation Drills

See attachment O:2

Joint Transportation
Agreement-CCESC

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the Joint Transportation Agreement with Camden County Educational Services Commission (as Host) and Glassboro Public Schools (as Joiner) for transportation for one student to Thomas E. Bowe School, Route 1427, in the amount of \$39,765.60 for the term of the agreement, November 1, 2017 to June 30, 2018.
The motion was approved by unanimous roll call vote.

Budget
Recommendations/Grants

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the following Reports and Attachments:

- a. Warrant Account Bill List December 2017 (attachment O:3)
- b. Capital Projects Bill List December 2017 (attachment O:4)
- c. Handwritten Check List November 1-30, 2017 (attachment O:5)
- d. Board Secretary's Report November 2017 (attachment O:6)
- e. Revenue Report November 2017 (attachment O:7)
- f. Treasurer's Report November 2017 (attachment O:8)
- g. Food Service Profit & Loss November 2017 (attachment O:9)

The motion was approved by unanimous roll call vote.

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2017. The Treasurer's Reports and Secretary's Reports are in agreement for the month of November 2017.

Board Secretary in accordance with N.J.A.C. 6A:232A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer
Authorization:

Mr. Fanfarillo moved, seconded by Mr. Esgro that the Board approve the authorized transfers for November 2017.
(Attachment O:10)
The motion was approved by unanimous roll call vote.

2018 School Improvement
Grant-GIS

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the 2018 School Improvement Grant for Glassboro Intermediate School in the amount of \$722,617.00 effective September 1, 2017 to August 31, 2018.
The motion was approved by unanimous roll call vote.

Resolutions/Contracted
Services
January 2018-January 2019
BOE Meeting Dates

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the January 2018 to January 2019 Board of Education Meeting Dates. (attachment O:11)
The motion was approved by unanimous roll call vote.

Policies/Regulations

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the first reading of the following policies/ regulations.
(attachments O:12)

1.	Policy 2260	Affirmative Action Program for School & Classroom Practices
2.	Regulation 2412	Home Instruction Due to Health Condition
3.	Policy 2464	Gifted & Talented Students
4.	Regulation 3244	In-Service Training (Abolished)
5.	Policy 5530	Substance Abuse
6.	Regulation 5530	Substance Abuse
7.	Policy 5620	Expulsion
8.	Policy 5750	Equal Educational Opportunity
9.	Policy 5755	Equity in Educational Programs & Services
10.	Policy 6480	Purchase of Food Supplies
11.	Policy 7100	Long-Range Facilities Planning
12.	Regulation 7100	Long-Range Facilities Planning
13.	Policy 8441	Care of Injured & Ill Persons
14.	Regulation 8441	Care of Injured & Ill Persons

The motion was approved by unanimous roll call vote.

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the second reading and adoption of the following policies/regulations.

1.	Policy 2610	Educational Program Evaluation
2.	Policy 2622	Student Assessment
3.	Policy 2700	Services to Nonpublic School Students
4.	Policy 3125	Employment of Teaching Staff Members
5.	Policy 3431.1	Family Leave

6.	Policy 4431.1	Family Leave
7.	Policy 5111	Eligibility of Resident/Nonresident Students
8.	Regulation 5111	Eligibility of Resident/Nonresident Students
9.	Policy 5306	Health Services to Nonpublic Schools
10.	Regulation 5306	Health Services to Nonpublic Schools
11.	Policy 5308	Student Health Records
12.	Regulation 5308	Student Health Records
13.	Policy 5330	Administration of Medication
14.	Regulation 5330	Administration of Medication

The motion was approved by unanimous roll call vote.

2017-2018 Memorandum of Agreement

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2017-2018 school year. (attachment O:13)

The motion was approved by unanimous roll call vote.

403(b) Plan Changes

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the changes to the district offered 403(b) Plan to allow for hardship distributions. (attachment O:14)

The motion was approved by unanimous roll call vote.

Falasca Plumbing Contract

Mrs. Longley moved, seconded by Mr. Esgro for the approval of the emergency contract with Falasca Plumbing for additional work to repair leaking underground heating mains and branches at J. Harvey Rodgers School in the amount of \$28,661.96. Work will be paid using referendum funds. (attachment O:15)

The motion was approved by unanimous roll call vote with Mr. Halter abstaining.

Change Order-Noble Roofing & Sheet Metal, Inc.

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the Change Order #3 with Noble Roofing and Sheet Metal, Inc. for the roof replacement at various schools. The change order is necessary to address unforeseen issues. Costs to be funded through referendum proceeds. (attachment O:16)

Project Name/Description	Contractor	Change Order #	Contract Previous To Change Order	Change Order	Revised Contract
Roof replacement at various schools	Noble Roofing & Sheet Metal, Inc.	3	\$1,984,834.50	\$47,794	\$2,032,628.50

The motion was approved by unanimous roll call vote with Mr. Halter abstaining.

Change Order-Winchester Roofing

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of Change Order #2 with Winchester Roofing for roof replacement and related work at Dorothy L. Bullock School and J. Harvey Rodgers School. This change order will extend the substantial completion date from September 25, 2017 to October 25, 2017. The revised final completion date will be November 24, 2017. This Change Order is necessary due to the receipt of damaged roofing materials from vendors. (attachment O:17)

The motion was approved by unanimous roll call vote with Mr. Halter abstaining.

Sustainable Jersey for Schools Program

Mr. Fanfarillo moved, seconded by Mr. Esgro for the approval of the district’s participation in the Sustainable Jersey for Schools Program. Approval will allow schools and the district to apply for Sustainable Jersey for Schools certification and allow schools to apply for grant funds to support sustainability projects. There is no cost to the district. (attachment O:18)

The motion was approved by unanimous roll call vote.

Informational – Reports/Articles/Miscellaneous

1. Board Reports
 - a. Maintenance Report (attachment O:19)
 - b. Security Drill Report (attachment O:20)
 - c. Variance Analysis Report
 - d. Facility Request Report (attachment O:21)
2. Miscellaneous
 - a. OPRA Request Update
 - b. Referendum Update (attachment O:22)
 - c. 2018-2019 Budget Calendar (attachment O:23)
 - d. Lunch Charges/Negative Account Balances
 - e. Demographic Study Update (attachment O:24)

December 13, 2017

Administration Report:
Resignations/Retirements/
Leaves of Absence/Rescind
Action Resignations

Mrs. Longley moved, seconded by Mr. Esgro for the approval of the resignation of Renee Patrick effective December 15, 2017. The motion was approved by unanimous roll call vote.

Dismissal/Suspension
Employee #5595

Mrs. Longley moved, seconded by Mr. Esgro for the termination of Employee #5595 effective immediately. The motion was approved by unanimous roll call vote.

Leaves of Absence

Mrs. Longley moved, seconded by Mr. Esgro for the approval of the following:

a. Jennifer Versak-Kennedy requested FMLA beginning February 2, 2018 with an anticipated return date of February 26, 2018.

b. Michael Massi has requested FMLA beginning December 8, 2017 with an anticipated return date of January 3, 2018.

c. Sharon Mucerino requested an FMLA extension from November 15, 2017 to December 15, 2017 and a Leave of Absence beginning December 18, 2017 with a return date to be determined.

d. Denise Frattali requested Intermittent FMLA beginning December 1, 2017.

e. Elizabeth Conley requested a Leave of Absence beginning January 2, 2018 with an anticipated return date of January 12, 2018.

f. Samuel Watson has requested a Leave of Absence beginning December 4, 2017 with an anticipated return date in January 2018.

g. Eric Torres requested FMLA beginning December 4, 2017 with an anticipated return date of January 2, 2018.

The motion was approved by unanimous roll call vote.

Retirement

Mrs. Longley moved, seconded by Mr. Esgro for the approval of the following:

a. The retirement of Christine Tanfani effective January 31, 2018.

b. The retirement of Bruce Farquhar effective July 1, 2018.

c. The retirement of Herbert Neilio effective July 1, 2018.
The motion was approved by unanimous roll call vote.

New Employees/Transfers/
Assignments/Contracts
New Employees Teachers/
Nurses/Secretaries/Aides/
Teacher-GHS

Mrs. Longley moved, seconded by Mr. Esagro for the approval of Erin Bernat, pending receipt of a positive criminal history background check and certification, as Teacher (Health & Physical Education), BA Step 1, at Glassboro High School. Ms. Bernat will begin as a Long-Term Substitute Teacher through Source4Teachers effective December 16, 2017 while awaiting completion of paperwork. Ms. Bernat is replacing Mia Bailey due to resignation.

The motion was approved by unanimous roll call vote.

1:1 Aide-Rodgers

Mrs. Longley moved, seconded by Mr. Esagro for the approval of Lakiea Santiago, pending receipt of a positive criminal history background check, as an Associate Aide at Rodgers in the position of 1:1 Aide for the 2017-2018 school year, 5.75 hours per day, 5 days per week, Step 1, at a rate of \$14.92 per hour. Ms. Santiago is replacing Donna Highley.

The motion was approved by unanimous roll call vote.

Source4Teachers
Substitutes

Mrs. Longley moved, seconded by Mr. Esagro for the approval of the December 2017 Source4Teachers Substitute list. (attachment A:1)

The motion was approved by unanimous roll call vote.

Public Relations

Community Affairs Secretary Report – November 2017
(attachment A:2)

Miscellaneous
Change of Degree and/or
Salary Status

Mrs. Longley moved, seconded by Mr. Esagro approval for a change of degree and/or salary status, according to the GPSA Agreement-Article XVI, for Robert Preston from M.A. to M.A.+45 effective December 12, 2017 in the amount of \$700.00. (attachment A:3)

The motion was approved by unanimous roll call vote.

SAT Prep Courses-
Instructors

Mrs. Longley moved, seconded by Mr. Esagro approval to amend the SAT Prep course twice a year, once in the fall and once in the spring, from 3 hours a week, 2 evenings a week to 3 hours a night, 2 evenings a week. Sonya Heard will serve as SAT Prep Math Teacher and Patricia Massell will serve as SAT Prep English Teacher for 3 hours a night each, 2 evenings a week at the Miscellaneous Pay Rate, currently \$37.00 per hour. The fall session will be November 6, 7, 13, 15, 20 and 21, 2017. The spring session will be February 20, 21, 26, and 28, 2018 and March 5 and 7, 2018.

The motion was approved by unanimous roll call vote.

Winter Cheerleading
Advisor

Mrs. Longley moved, seconded by Mr. Esgro approval of Linda Massari as Winter Cheerleading Advisor for the 2017-2018 school year, Step 1 in the amount of \$2,844.00, effective November 20, 2017.

The motion was approved by unanimous roll call vote.

Spring Musical Vocal
Advisor

Mrs. Longley moved, seconded by Mr. Esgro approval of Jillian Clark as Spring Musical Vocal Advisor for the 2017-2018 school year at the stipend amount of \$1,325.00.

The motion was approved by unanimous roll call vote.

Event Staff

Mrs. Longley moved, seconded by Mr. Esgro approval for Nicholas Tarasevich to work home athletic events as chain crew, ticket seller, ticket taker, security, site manager, clock/timers, field marker (track), videotaping, scoreboard operator and announcing, effective December 15, 2017.

Staff are paid as follows:

Videotaping football games	\$90.00 per event
Security for high school events	\$50.00 per event
Security for middle school events	\$45.00 per event
Chain crew	\$45.00 per game
Football clock operators	\$45.00
Basketball clock operators/timers	\$38.00 per varsity/JV games
Track & field timers/markers	\$50.00
Announcer	\$50.00 per game
Site managers	\$100.00 per event

The motion was approved by unanimous roll call vote.

First Year Volunteer Club-
GHS

Mrs. Longley moved, seconded by Mr. Esgro the following First Year Volunteer Co-Curricular Club for the 2017-2018 school year effective September 6, 2017. (attachment A:4)

a. Glassboro High School

Co-Curricular Club	Advisor	Impact
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Varsity Club	Susan Powers	Increase school spirit and fundraise for BOE policies that indicate Varsity Club will provide championship hoodies for divisional or sectional championship teams. Fundraise for end of year Varsity Club scholarships.
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The motion was approved by unanimous roll call vote

Volunteer Basketball Coach Mrs. Longley moved, seconded by Mr. Esgro approval of Rocco Aliberti, pending meeting with the Superintendent, as a Volunteer Basketball coach for the 2017-2018 school year.
The motion was approved by unanimous roll call vote

Opportunity for Public to Address the Board: Mrs. Longley moved, seconded by Mr. Esgro that the floor be open to the public to address the Board.
The motion was approved by unanimous roll call vote.

No public comments at this time.

Dr. Silverstein thanked Mrs. Longley for her years of service to the Board of Education and the children of Glassboro.

Mrs. Longley moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board.
The motion was approved by unanimous roll call vote.

Adjournment: Mrs. Longley moved, seconded by Mr. Esgro that the meeting be adjourned (7:46 p.m.).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott Henry
School Business Administrator/
Board Secretary