

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
April 30, 2014

Call to Order:	President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School.
Executive Session:	Mr. Calvo moved, seconded by Mr. Keith for the Board to convene in Executive Session at 6:10 p.m. The motion was approved by unanimous roll call vote. Mrs. Kane moved, seconded by Mrs. Longley that the Executive Session be adjourned. The motion was approved by unanimous roll call vote.
Public Session:	President Calvo reconvened the Glassboro Board of Education at 7:40 p.m. at the Beach Administration Building.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act:	President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975. Notice included the time, date and place of the meeting and to extent known, the agenda.
Members Present:	Mr. Calvo, Mrs. Jones, Mrs. Kane, Mr. Keith, Mrs. Longley, Mr. Marino, Mr. McDonald, Mr. Stephens, Ms. Volz, Superintendent Silverstein, Curriculum Director Sochor, and Business Administrator/Board Secretary Pudelko.
Members Absent:	None
Visitors:	36
Flag Salute:	The Flag Salute was given by all present.
Approval of Minutes:	President Calvo asked if there were any additions or corrections to the minutes. Mr. Calvo moved, seconded by Mrs. Kane that the minutes of the Special Public Session, March 19, 2014, the minutes of the Executive Session, March 26, 2014, and the minutes of the Public Session, March 26, 2014, be approved. The motion was approved by unanimous roll call vote.
Opportunity for Public to Address the Board:	None at this time

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Superintendent's
Report:

Teacher Recognition Recognitions

Superintendent Mark Silverstein, President Peter Calvo and Building Principals recognized the following Teachers:

Sherry White, J. Harvey Rodgers School
Melanie Sweeney, Dorothy L. Bullock School
Diane Villone, Thomas E. Bowe School
Lisa Montana, Intermediate School
Maureen Morrison, Glassboro High School

Master Board Member Award

President Peter Calvo read a letter from New Jersey School Boards Association informing the Glassboro Board of Education that they have earned sufficient credits under the New Jersey School Boards Board Member Academy Program to receive their Master Board Member Award. The Master Board Member Award covers those areas of board training identified as critical to effective governance.

The Superintendent reported on the following:

- School Calendar to be approved at this meeting
- 61 children attended "Take Your Child to Work Day" on April 24, 2014
- Retirements 2014
- 20 Candidates from the Minority Recruitment Fair
- Richard Taibi will be the Principal of the Dorothy L. Bullock School as of July 1, 2014
- Search for Principal at J. Harvey Rodgers School
- Upcoming Spring Concerts
- Prep meetings for September 30th Bond Referendum to be held on the last Tuesday of each month
- 4 HIB Cases in March
- Restriction of Choice School Students to participate in Extra Curricular Activities
- Drew Sole took the Superintendent for a ride in the district's new Natural Gas Truck.

Mr. Calvo moved, seconded by Mrs. Kane that the Superintendent's Report be accepted.
The motion was approved by unanimous roll call vote.

Operations
Report:

Proposal from
French & Parrello:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Proposal from LSRP French & Parrello for preliminary assessment/preparation of remedial action work plan/drum disposal/project management. (Attachment O:1)
The motion was approved by unanimous roll call vote.

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Rowan University
Chemistry Students:

Mr. Marino moved, seconded by Mrs. Jones that Board approval be given for the utilization of Rowan Chemistry students to assist in the inventorying and labeling of chemicals used in the Glassboro High School Chemistry, Biology, and art classes. Our insurance broker has confirmed that liability insurance covers this activity. (Attachment O:2)

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – April 2014 (Attach. O:3)
- Handwritten Check List – March 1-31, 2014 (Attachment O:4)
- Board Secretary’s Report – March 2014 (Attachment O:5)
- Revenue Report – March 2014 (Attachment O:6)
- Treasurer’s Report – March 2014 (Attachment O:7)

The motion was approved by unanimous roll call vote.

Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2. 11(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Treasurer’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2014. The Treasurer’s Reports and Secretary’s Reports are in agreement for the month of March 2014.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23-2.11 (c)4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Transfer
Authorization:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the authorized transfers for March 2014. (Attachment O:8)

The motion was approved by unanimous roll call vote.

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Board
Policies:

Second Reading and
Adoption:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the following Policies for a Second Reading and Adoption:

a. Policy 3216 – Dress and Grooming for Teaching Staff Members and Building Administrators (Attachment O:9)

b. Policy 5200 – Attendance (Attachment O:10)
The motion was approved by unanimous roll call vote.

Glassboro High School
Student Unexcused Absences:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve to reduce the number of Glassboro High School student unexcused absences from sixteen (16) days to ten (10) days for the 2014-2015 school year in order to comply with New Jersey attendance laws as stated in J.J.A.C.6A:16-7.8(a)4 and Policy/Regulation 5200. (Attachment O:11)
The motion was approved by unanimous roll call vote.

Cooperative Transportation
Services Contract,
2014-2015:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Contract for Participation in Cooperative Transportation Services for the 2014-2015 school year. (Attachment O:12)
The motion was approved by unanimous roll call vote.

Nonpublic Textbook
Purchasing Contract,
2014-2015:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Nonpublic Textbook Purchasing Contract with Gloucester County Special Services School District for the 2014-2015 school year. (Attachment O:13)
The motion was approved by unanimous roll call vote.

Professional Health Care
Services Contract:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Professional Health Care Services Contract with Lourdes Medical Associates, effective May 1, 2014. (Attachment O:14 & O:15)
The motion was approved by unanimous roll call vote.

Food Service Management
Contract, 2014-2015:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve to adopt a contract for Food Service Management with Nutri Serve. Nutri Serve shall be paid from the cafeteria account for the services to be rendered at the variable fee of 14 cents per meal, 11 cents per meal equal factor, and .2775 cents per summer program meal for the 2014-2015 school year. In addition, Nutri Serve will guarantee a profit of \$50,000.00 and management fee will be reduced in accordance of the contract if the profit guarantee is not achieved. The contract approval is pending legal review.
The motion was approved by unanimous roll call vote.

Nonpublic Aid-in-Lieu
Program Contract:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Contract for Participation in Gloucester County

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Special Services School District's Nonpublic Aid-in-Lieu Program and Guidelines for the 2014-2015 school year. (Attachment O:16)

The motion was approved by unanimous roll call vote.

Choice Student Aid-in-Lieu Program Contract:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Contract for Participation in Gloucester County Special Services School District's Choice Student Program and Guidelines for the 2014-2015 school year. (Attachment O:17)

The motion was approved by unanimous roll call vote.

MVC On-Line Abstract Request Program, 2014-2015:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Contract for Participation in Gloucester County Special Services School District's MVC On-Line Abstract Request Program for the 2014-2015 school year at a yearly cost of \$21.00. (Attachment O:18)

The motion was approved by unanimous roll call vote.

Resolution to Eliminate Superintendent Salary Cap:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Resolution Supporting A-2930/S-1987 eliminating the Superintendent salary cap. (Attachment O:19)

The motion was approved by unanimous roll call vote.

Resolution – Board Secretary/ Documents Relative to Glassboro Intermediate School:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Resolution of the Board of Education of the Borough of Glassboro Authorizing and Directing Execution by Board Secretary of Certain Documents Relative to Glassboro Intermediate School. (Attachment O:20)

The motion was approved by unanimous roll call vote.

EIRC Consortia Agreement, 2014-2015:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Consortia Agreement Between Glassboro Public Schools and Educational Information & Resource Center (EIRC) for the 2014-2015 school year. (Attachment O:21)

The motion was approved by unanimous roll call vote.

Security Drill Report:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the attached Security Drill Report for March 2014. (Attachment O:22)

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mrs. Jones that the Board accept the Operations Report.

The motion was approved by unanimous roll call vote.

Administration Report:

Resignations:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the resignation of Amanda Roventini effective July 1, 2014.

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the resignation of Nicholas Forte effective July 1, 2014.

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The motion was approved by unanimous roll call vote.

Leaves of
Absence:

Amanda Brice will be utilizing FMLA beginning September 2, 2014 with an anticipated return date of December 1, 2014.

Patricia Little will be taking an intermittent leave of absence utilizing NJFLA beginning April 8, 2014 with an anticipated return date of May 1, 2014.

Amy Masso-Ferrer will be utilizing NJFLA beginning April 16, 2014 with an anticipated return date of September 2, 2014.

Retirements:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the retirement of Margaret Marcasciano effective September 1, 2014.

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the retirement of Margaret Winston effective July 1, 2014.

The motion was approved by unanimous roll call vote.

Increment
Withholdings:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the attached Resolutions to withhold the 2014-2015 employment and adjustment increment for the following employees: (Attachments A:1 & A:2)

Employee #4099

Employee #4855

The motion was approved by unanimous roll call vote.

Substitute Bus Drivers and
Aides, 2013-2014:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Erik Priggemeier, pending a positive criminal history background check and required paperwork, as Substitute Bus Driver on an as-needed basis for the 2013-2014 school year. Rate of pay is \$17.50 per hour.

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Mary Clark, pending a positive criminal history background check and required paperwork, as Substitute Bus Driver on an as-needed basis for the 2013-2014 school year. Rate of pay is \$17.50 per hour.

The motion was approved by unanimous roll call vote.

Employee
Transfer:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the transfer of Richard Taibi as Principal of Dorothy L. Bullock School effective July 1, 2014, at a salary of \$102,998.00 (inclusive of increment based on 2013-2014 base salary).

The motion was approved by unanimous roll call vote.

Superintendent's
Contract, 2014-2019:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the attached Contract for Mark Silverstein, Superintendent, for the 2014-2019 school years. (Attach. A:3)
The motion was approved by roll call vote with Mr. Calvo, Mr.

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McDonald and Mr. Keith abstaining.

Tenured Staff List,
2014-2015:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the attached Tenured Staff List for the 2014-2015 school year. (Attachment A:4)
The motion was approved by roll call vote with Mr. Calvo, Mr. McDonald and Mr. Keith abstaining.

GEA Certificated Staff
Reappointment List,
2014-2015:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the attached GEA Certificated Staff Reappointment List for the 2014-2015 school year. (Attachment A:5)
The motion was approved by roll call vote with Mr. Calvo, Mr. McDonald and Mr. Keith abstaining.

Extended School Year
Staff, 2013-2014:

Mrs. Longley moved, seconded by Mrs. Kane that the Board ratify the following staff for the 2013-2014 Extended School Year Program effective March 27, 2014. These positions are budgeted for through the IDEA Grant. (Attachment A:6)

Ms. LaVonya Wilson-Mitchell, Principal

Ms. Mitchell will receive up to 20 additional hours for interviews and setting up the Extended School Year Program beginning March 27, 2014 in addition to 6 hours per day July 1, 2014 through July 31, 2014, Monday through Thursday.

Beth Grygo, Occupational Therapist

Shanna Lichtman, Speech Therapist

Therapists will be paid for contracted hours depending upon service needs.

Marian Dunn, Nurse

Paula Gorman, Special Area Teacher

Ms. Gorman will have one set up day in June and 5.5 hours per day Monday through Thursday from July 1, 2014 through July 31, 2014.

Nancy Fiebig, Christa Taylor, Sandy Schmittinger

Substitute Nurses

The motion was approved by unanimous roll call vote.

Extended School Year
Physical Therapy Services:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve to contract with Gloucester County Special Services School District to provide Physical Therapy Services to district students that have this need identified in their IEP's for the 2013-2014 Extended School Year Program. The Physical Therapist will work 3 hours per day for 5 weeks, at a total cost of \$1,260.00 effective July 1, 2014. This position is budgeted for through the IDEA Grant. Attachment A:7)
The motion was approved by unanimous roll call vote.

Alternative Evening
School, 2013-2014:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Caterina Dawson as Substitute Teacher, on an as-needed basis, for the 2013-2014 Alternative Evening School at a rate of \$35.00 per hour effective May 1, 2014.
The motion was approved by unanimous roll call vote.

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Senior Class
Trip Chaperones:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the following Glassboro High School staff members to serve as chaperones on the Senior Class Trip to Disney World from June 2, 2014 to June 5, 2014:

Matthew Enuco	Robin Boyd
Gloria Byard	Maureen Morrison
Richard Wisniewski	Jeff Cusack
Jamie Cleary	William Gallon
Joan Beebe	Susan Powers

The motion was approved by unanimous roll call vote.

Golf Cooperative
Sports Program:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the Cooperative Golf Program for district students in Grades 9-12 with Clayton High School for the 2014-2015 school year. Clayton School District will be the Lead Educational Agency and will assume financial obligations involved with running the program. A formal application will be submitted to NJSIAA once the Glassboro and Clayton Districts approve the cooperative program. (Attachment A:8)

The motion was approved by unanimous roll call vote.

Spring Football
Mini-Camp:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve a spring football mini-camp from June 9, 2014 through June 12, 2014 to prepare for the fall season. Camp time will be 3:00 p.m. to 5:00 p.m. Transportation will be provided by the district. Cost to the district for transportation will be \$30.00 per hour totaling \$120.00. (Attachment A:9)

The motion was approved by unanimous roll call vote.

Marketing Education II
Co-Op Facilitator,
Glassboro High School:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Joyce Calzonetti as Glassboro High School Marketing Education II Co-Op Facilitator for the 2014-2015 school year, at the rate of \$7,966.30. Mrs. Calzonetti works during the summer garnering jobs for district students as well as supervising their job experience during the school year.

The motion was approved by unanimous roll call vote.

Substitute/
Loss of Prep:

Mrs. Longley moved, seconded by Mrs. Kane that the Board ratify Melissa Callahan as Substitute Teacher to cover one additional day for John Cino's Social Studies Classes while he is away on the trip to Spain from April 11-26, 2014. Cost to the district will be \$94.00.

The motion was approved by unanimous roll call vote.

Kindergarten Parent
Orientation:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the following staff members to be paid for 1.5 hours each for Kindergarten Parent Orientation Night that take place on June 9, 2014 at the rate of \$35.00 per hour:

Kathy Buchanan	Aileen Castro	Lauren Wilson
Melissa Tees	Andrea Dalfonso	Rona Johnson
Linda Massari	Donna Romalino	Heather Adams

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Michelle Rullo
Marian Dunn
Madji Fall

Karen Peale
Amanda Brice

Rita Procopio
Sonya Harris

The motion was approved by unanimous roll call vote.

NJSIAA Annual Scholar/
Athlete Award Program:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Maria Mancini (student), her parents, and two coaches (TBD), to attend the NJSIAA 21st Annual Scholar/Athlete Awards Program at the Pines Manor in Edison, New Jersey, on May 18, 2014. Cost to the district is \$200.00 (\$50.00 per person for luncheon; student's ticket is paid for by NJSIAA). The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Administration Report be accepted.
The motion was approved by unanimous roll call vote.

Instruction
Report:

Pascale-Sykes
Foundation Grant:

Mrs. Jones moved, seconded by Mr. Stephens that the Board ratify the renewal proposal to apply for the Pascale Sykes Foundation Positive Youth Development Grant in partnership with the Glassboro Education Foundation (Lead Fiscal Agency), Clayton Public School District (Lead Program Agency), Saint Michael The Archangel Regional School and Gloucester County Special Services School District. (Attachment I:1)
The motion was approved by unanimous roll call vote.

Glassboro Intermediate School
Inclusive Schools Program Grant:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve to participate in the Intermediate School Inclusive Schools Climate Initiative Program Grant parent notification and on-line survey. (Attachment I:2)
The motion was approved by unanimous roll call vote.

Professional Development/
Workshops:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the attached Professional Development/Workshops list. (Attachment I:3)
The motion was approved by unanimous roll call vote.

Professional Development
Plan, 2014-2015:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the Glassboro School District Professional Development Plan for the 2014-2015 school year. (Attachment I:4)
The motion was approved by unanimous roll call vote.

Final
Ineligibility:

Mrs. Jones moved, seconded by Mr. Stephens that Board approval be given, in accordance with N.J.A.C. 6A:22-4.3(b), that students #9238 and #40848 be denied admission to the Glassboro School District. As per N.J.S.A. 18A:38-1, the district has found that these students are not domiciled in Glassboro, New Jersey. (Attachment I:5)

- a) In accordance with N.J.A.C. 6A:22-6.3 et seq. the district may petition the Commissioner for an order assessing tuition.

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The motion was approved by unanimous roll call vote.

Enrollment
Report:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the attached Enrollment Report for March 2014. (Attachment I:6)
The motion was approved by unanimous roll call vote.

Out-of-District
Placements:

Mrs. Jones moved, seconded by Mr. Stephens that the Board ratify rescinding placement of Student ID #14-21 at Archway Upper School due to parent request and approval placement on Homebound Instruction effective April 7, 2014 until the end of the 2013-2014 school year in lieu of out-of-district placement. (Attachment I:7)
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Stephens that the Board ratify placement of Student ID #14-22 at Bankbridge Elementary School for the remainder of the 2013-2014 school year effective April 7, 2014. Cost to the district is \$34,560.00, prorated, for tuition and \$34,650.00, prorated, for a one-on-one aide. (Attachment I:8)
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Stephens that the Board ratify placement of Student ID #5773350886 at Children's Home in Mount Holly, New Jersey effective February 24, 2014. Cost to the district is \$315.09 per diem. (Attachment I:9)
The motion was approved by unanimous roll call vote.

School Calendar,
2014-2015:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the 2014-2015 school calendar. (Attachment I:10)
The motion was approved by unanimous roll call vote.

Homeless Student Agreement,
2014-2015:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the Gloucester County Homeless Student Agreement for the 2014-2015 school year. (Attachment I:11)
The motion was approved by unanimous roll call vote.

Harassment, Intimidation and
Bullying (HIB) Report:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the attached HIB Report for the month of March 2014. (Attachment I:12)
The motion was approved by unanimous roll call vote.

Suspension
Report:

Mrs. Jones moved, seconded by Mr. Stephens that the Board approve the attached Suspension Report for March 2014. (Attachment I:13)
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Stephens that the Instruction Report be accepted.

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The motion was approved by unanimous roll call vote.

Old
Business:

None at this time

New
Business:

Mr. Calvo requested that the Board Members try and attend the building year-end activities.

Mr. Calvo read the Master Board of Education Certificate

Mr. Calvo and Mr. Keith will be attending the New Jersey School Boards Association Delegate Assembly on May 18, 2014.

Gloucester County Education Association Student and Education Leadership – May 2, 2014

Bond Referendum Prep Meeting held on the last Tuesday of each month.

Opportunity for Public to
Address the Board:

Dr. Sneathen, Principal, Glassboro High School, invited everyone to see the 10 buckets in the Main Office catching the rain as it falls.

Adjournment:

Mr. McDonald moved, seconded by Mr. Stephens that the meeting be adjourned (8:10 p.m.).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko
Business Administrator/
Board Secretary