

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
March 26, 2014

Call to Order: President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Beach Administration Building.

Executive Session: Mr. Calvo moved, seconded by Mr. Keith for the Board to convene in Executive Session at 6:40 p.m.
The motion was approved by unanimous roll call vote.

Mrs. Kane moved, seconded by Mr. Keith that the Executive Session be adjourned.
The motion was approved by unanimous roll call vote.

Public Session: President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Beach Administration Building.

Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act: President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.

Notice included the time, date and place of the meeting and to extent known, the agenda.

Members Present: Mr. Calvo, Mrs. Jones, Mrs. Kane, Mr. Keith, Mrs. Longley, Mr. Marino, Mr. McDonald, Ms. Volz, Superintendent Silverstein, Curriculum Director Sochor, and Business Administrator/Board Secretary Pudelko.

Members Absent: Mr. Stephens

Visitors: 78

Flag Salute: The Flag Salute was given by all present.

Approval of Minutes: President Calvo asked if there were any additions or corrections to the minutes. Mr. Calvo moved, seconded by Mr. Keith that the minutes of the Special Public Session, February 19, 2014, the minutes of the Executive Session, February 26, 2014, and the minutes of the Public Session, February 26, 2014, be approved.
The motion was approved by unanimous roll call vote.

Opportunity for Public to Address the Board: A parent stated that she had been trying to reach Bullock School by telephone and email for two days but couldn't get through.

Dorothy L. Bullock School Teachers thanked Mr. DePalma for his support and encouragement throughout his tenure.

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Presentations:

Mr. Richard Taibi, Principal, J. Harvey Rodgers School, recognized the following Kindergarten Students:

Carmen DiRaddo – Wonderful Writer
Esan Pitts – Amazing Athlete
Amina Brown – Weather Data Reader

Mr. Joseph DePalma, Principal, presented the Dorothy L. Bullock Annual Report to the Board of Education.

Sandy Debes and Venetia Miner, Teachers, Dorothy L. Bullock School, recognized the following students for their participation in the Monster Math Club:

Kameron Borger
Lucius Dinzeo
Allison Rorer

Superintendent's Report:

The Superintendent reported on the following:

- Attended "Once Upon a Mattress" at Glassboro High School
- Music in our Schools Month
- The Bond Referendum Election will be on September 30th Meetings will be held the last Tuesday of each month to prepare for the Bond Referendum.
- 2014-2015 Budget Adopted
- Budget Hearing – April 30, 2014
- Camera's on Buses
- 6 HIB Cases in February
- Search for Bullock and Bowe School Principals
- Attended Minority Recruitment Fair
- Acting Principal – Dorothy L. Bullock School
- New Hires:
Francis Foley, Housekeeper
Robert Lightcap, Network Support Technician
Michael Fanfarillo, Grounds
William Schweim, Assistant Baseball Coach

Mr. Calvo moved, seconded by Mrs. Kane that the Superintendent's Report be accepted.
The motion was approved by unanimous roll call vote.

Operations Report:

Glassboro High School Facebook Page:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve to create and administer a Glassboro High School Facebook Page. Dr. Danielle Sneathen, Principal and George Weeks, Director of Technology will administer the page which will be for informational purposes only. (Attachment O:1)
The motion was approved by unanimous roll call vote.

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Rowan University –
Miles for Music:

Mr. Marino moved, seconded by Mr. Calvo that the Board ratify acceptance of the donation of funds raised by the Rowan University sponsored Miles for Music being held on March 23, 2014. The donation will go to the Glassboro High School Music Program. (Attachment O:2)

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – March 2014 (Attach. O:3)
- Handwritten Check List – February 1-28, 2014 (Attachment O:4)
- Board Secretary’s Report – February 2014 (Attachment O:5)
- Revenue Report – February 2014 (Attachment O:6)
- Treasurer’s Report – February 2014 (Attachment O:7)

The motion was approved by unanimous roll call vote.

Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2. 11(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Treasurer’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2014. The Treasurer’s Reports and Secretary’s Reports are in agreement for the month of December 2013.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23-2.11 (c)4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Transfer
Authorization:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the authorized transfers for February 2014. (Attachment O:8)

The motion was approved by unanimous roll call vote.

2014 Safety
Grant:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve to submit and accept the 2014 Safety Grant Program Grant Application through New Jersey Schools Insurance Group’s ERIC South Subfund in the amount of \$10,179.00.

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(Attachment O:9)

The motion was approved by unanimous roll call vote.

Board
Policies:

First
Reading:

The following Policies are presented to the Board of Education for a First Reading:

- a. Policy 3216 – Dress and Grooming for Teaching Staff Members and Building Administrators (Attachment O:10)
- b. Policy 5200 – Attendance (Attachment O:11)

Second Reading and
Adoption:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the following Policies and Regulations for a Second Reading and Adoption:

- a. Regulation 2431.1 – Emergency Procedures for Athletic Practices and Competitions (Attachment O:12)
- b. Regulation 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics (Attachment O:13)
- c. Policy 3230 – Outside Activities – Teaching Staff (Attachment O:14)
- d. Regulation 3230 – Outside Activities – Teaching Staff (Attachment O:15)
- e. Policy 3281 – Inappropriate Staff Conduct – Teaching Staff (Attachment O:16)
- f. Regulation 3281 – Inappropriate Staff Conduct – Teaching Staff (Attachment O:17)
- g. Policy 4230 – Outside Activities – Support Staff (Attachment O:18)
- h. Regulation 4230 – Outside Activities – Support Staff (Attachment O:19)
- i. Policy 4281 – Inappropriate Staff Conduct – Support Staff (Attachment O:20)
- j. Regulation 4281 – Inappropriate Staff Conduct – Support Staff (Attachment O:21)
- k. Policy 6113 – E-Rate (Attachment O:22)
- l. Policy 6163 – Advertising on School Property (Attachment O:23)
- m. Policy 7522 – School District Provided Technology Devices to Staff Members (Attachment O:24)
- n. Policy 7523 – School District Provided Technology Devices to Pupils (Attachment O:25)

The motion was approved by unanimous roll call vote.

Educational Data
Services, Inc.:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the Cooperative Purchasing Agreement with Educational Data Services, Inc. for the 2014-2015 school year. (Attachment O:26)

The motion was approved by unanimous roll call vote.

Services Exceeding
Bid Threshold:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve to adopt the Resolution for Homebound Instruction Services from K & K Educational Services which will exceed the

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bid threshold of \$36,000.00 during the 2013-2014 school year.
(Attachment O:27)

The motion was approved by unanimous roll call vote.

Deferred Compensation
Plan Administrator:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve, pending legal review, to authorize the Omni Group to replace CPI Qualified Plan Consultants as the plan administrator for the district's 403(b)/457(p) deferred compensation plans.
(Attachment O:28)

The motion was approved by unanimous roll call vote.

Security Drill
Report:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the attached Security Drill Report for February 2014.
(Attachment O:29)

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mr. Calvo that the Board accept the Operations Report.

The motion was approved by unanimous roll call vote.

Administration
Report:

Employee
Termination:

Mrs. Longley moved, seconded by Mrs. Kane that the Board ratify the termination of Employee #5528 effective March 14, 2014.

The motion was approved by unanimous roll call vote.

Leaves of
Absence:

Karen Peale will be utilizing FMLA beginning March 19, 2014 with an anticipated return date of March 28, 2014.

Eileen Miller will be utilizing FMLA beginning March 17, 2014 with an anticipated return date of April 28, 2014.

Renee Hart will be utilizing FMLA beginning March 7, 2014 with an anticipated return date of April 10, 2014.

Joseph DePalma will be utilizing FMLA beginning March 31, 2014 with an anticipated return date of April 14, 2014.

Retirements:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the retirement of Patricia Little effective July 1, 2014.
The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the retirement of Shelley Petrozza effective July 1, 2014.
The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the retirement of William Gallon effective July 1, 2014 and remain an active volunteer with the district effective July 1, 2014.

The motion was approved by unanimous roll call vote.

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Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the retirement of Joseph DePalma effective July 1, 2014. The motion was approved by unanimous roll call vote.

Substitute
List #7:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Substitute List #7 for the 2013-2014 school year. (Attach. A:1)
The motion was approved by unanimous roll call vote.

Substitute Bus
Drivers:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve James McAviney, pending receipt of a positive criminal history background check and completion of required paperwork, as Substitute Bus Driver for the 2013-2014 school year, on an as-needed basis, at a pay rate of \$17.50 per hour. Start date to be determined.

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Jon Stokes, pending receipt of a positive criminal history background check and completion of required paperwork, as Substitute Bus Driver for the 2013-2014 school year, on an as-needed basis, at a pay rate of \$17.50 per hour. Start date to be determined.

The motion was approved by unanimous roll call vote.

Housekeeper,
2013-2014:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Francis Foley as Housekeeper for the 2013-2014 school year effective March 27, 2014, at a prorated salary of \$22,467.00. Mr. Foley currently works as a Substitute Housekeeper and will be hired as a replacement due to a recent retirement.

The motion was approved by unanimous roll call vote.

Grounds Keeper,
2013-2014:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Michael Fanfarillo, Jr., pending a positive criminal history background check, as Grounds Keeper for the 2013-2014 school year at a prorated salary of \$24,206.00, Step 2. Mr. Fanfarillo will be hired as a replacement due to a recent retirement. Start date to be determined.

The motion was approved by unanimous roll call vote.

Assistant Baseball
Coach, 2014:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve, pending receipt of a positive criminal history background check, William Schweim as Assistant Baseball Coach for the 2014 spring season, Step 1, at a salary of \$2,881.67.

The motion was approved by unanimous roll call vote.

Network Support
Technician:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve, pending receipt of a positive criminal history background check, Robert Lightcap, as Network Support Technician, for the 2013-2014 school year at a prorated salary of \$35,000.00. Start date to be determined.

The motion was approved by unanimous roll call vote.

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Acting Principal,
Dorothy L. Bullock School:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Richard Taibi as Acting Principal at the Dorothy L. Bullock School at a rate of \$100.00 per day effective March 31, 2014 through April 11, 2014 due to a leave of absence. This position will be in addition to Mr. Taibi's duties as Principal of the J. Harvey Rodgers School.

The motion was approved by unanimous roll call vote.

Pit Orchestra –
Spring Musical:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the following staff members for payment for services as Pit Orchestra Musicians for the Glassboro High School spring musical production of Once Upon a Mattress. Payment will be a transfer of funds from the Thespian Society (Drama) Activities Account.

Nicholas Forte	\$455.00
Mary Greening	\$455.00
Mary Shipley	\$455.00

The motion was approved by unanimous roll call vote.

Substitute/
Loss of Prep:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve Melissa Callahan as Substitute Teacher for Mr. Cino's Social Study classes while he is away on the student trip to Spain due to calendar changes caused by snow days. Ms. Callahan will be paid the half-day substitute rate of pay at \$45.00 per day for eight days in addition to payment for loss of preparation at \$49.00 per day for eight days, totaling \$752.00.

The motion was approved by unanimous roll call vote.

Head Boys
Tennis Coach:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve to rescind the offer of employment to Jason Fingerman as Head Boys Tennis Coach for the 2014 spring season.

(Attachment A:2)

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Board ratify Greg Maccarone as Head Boys Tennis Coach for the 2014 spring season, Step 1, at a salary of \$2,357.73, effective March 10, 2014.

The motion was approved by unanimous roll call vote.

Cooperative
Sports Program:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve the Cooperative Athletic Swim Program and Wrestling Program for high school students with Clayton High school for the 2014-2015 school year effective November 1, 2014.

Glassboro will be the lead educational agency for the Swim Program; Clayton will be the lead educational agency for the Wrestling Program. The NJSIAA requires district Board of Education approval and Conference approval before they will consider an application. (Attachment A:3)

The motion was approved by unanimous roll call vote.

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Glassboro High School
Second Back-to-School Night:

Mrs. Longley moved, seconded by Mrs. Kane that the Board approve to eliminate the Second Back-to-School Night at Glassboro High School starting the 2014-2015 school year. Teachers will meet parents and introduce their classes for both the first and second semester during the Fall Back-to-School Night. (Attachment A:4)

The motion was approved by unanimous roll call vote.

Auditorium Stage
Crew Member:

Mrs. Longley moved, seconded by Mrs. Kane that the Board ratify Kenneth Bennett as Auditorium Stage Crew Member for the 2013-2014 school year effective September 19, 2013 at a salary rate of NJ Minimum Wage of \$7.25 for 2013 and \$8.25 effective January 1, 2014. The student's name was omitted from the original list of students previously approved.

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mrs. Kane that the Administration Report be accepted.

The motion was approved by unanimous roll call vote.

Instruction
Report:

Exxon Mobil Educational
Alliance Grant:

Ms. Volz moved, seconded by Mr. McDonald that Board approval be given for the acceptance of the 2013-2014 Exxon Mobil Educational Grant in the amount of \$500.00. This grant was awarded to Glassboro High School to fund supplies for the STEM Program. (Attachment I:1)

The motion was approved by unanimous roll call vote.

IDEA Grant
Resolution:

Ms. Volz moved, seconded by Mr. McDonald that the Board approve the attached Resolution to amend the 2013-2014 IDEA Application, reallocating carryover funds as follows:
(Attachment I:2)

IDEA-Part B Combined Carryover Funds for FY 2013-2014 in the amount of \$4,852.00 for the Non-Public portion and \$2,412.00 for the Non-Public Preschool.

The motion was approved by unanimous roll call vote.

Inclusive Schools Climate
Initiative Grant:

Ms. Volz moved, seconded by Mr. McDonald that the Board approve the Inclusive Schools Climate Initiative Grant. This Grant is sponsored by the New Jersey Department of Education in collaboration with the Center for Applied Psychology at Rutgers University and will be put in place for the next two years to help build a safe and supportive school climate with a focus on students with disabilities. (Attachment I:3)

The motion was approved by unanimous roll call vote.

Professional Development/
Workshops:

Ms. Volz moved, seconded by Mr. McDonald that the Board approve the attached list of Professional Development/Workshops. (Attachment I:4)

The motion was approved by unanimous roll call vote.

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New Jersey School Boards
Leadership Conference:

Ms. Volz moved, seconded by Mr. McDonald that Board approval be given for Chris Kane, Board Member, to attend the New Jersey School Boards Leadership Conference on March 29, 2014 at the Crowne Plaza Princeton, Plainsboro Township, New Jersey, in the amount of \$175.00.

The motion was approved by roll call vote with Mrs. Kane abstaining.

Enrollment
Report:

Ms. Volz moved, seconded by Mr. McDonald that the Board approve the attached Enrollment Report for February 2014. (Attach. I:5)

The motion was approved by unanimous roll call vote.

Out-of-District
Placements:

Ms. Volz moved, seconded by Mr. McDonald that the Board ratify placement of Student #11-24 at the Bankbridge School for the remainder of the 2013-2014 school year effective February 17, 2014. Cost to the district is \$17,019.00.

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mr. McDonald that the Board approve the placement of Student #14-43 at the Gloucester County Alternative High School for the remainder of the 2013-2014 school year, 6 hours per day at \$109.00 per day, effective March 27, 2014.

The motion was approved by unanimous roll call vote.

Ms. Volz moved, seconded by Mr. McDonald that the Board approve placement of Student ID 14-21 at the Archway Upper School for the remainder of the 2013-2014 school year. Busing is the responsibility of Glassboro Public Schools. Cost to the district is \$199.20 per day.

The motion was approved by unanimous roll call vote.

Common Planning Time,
Glassboro Intermediate School:

Ms. Volz moved, seconded by Mr. McDonald that the Board ratify payment for Anthony Cianciarulo to participate in Common Planning Time at the Intermediate School, effective February 10, 2014 through June 2014, at an hourly rate of \$35.00, not to exceed 16 hours. Funding is provided through NCLB Title I RAC Funds.

The motion was approved by unanimous roll call vote.

Home
Schooling:

Ms. Volz moved, seconded by Mr. McDonald that the Board approve the Home Schooling for the attached named student for the 2013-2014 school year. (Attachment I:6)

The motion was approved by unanimous roll call vote.

Extended School
Day:

Ms. Volz moved, seconded by Mr. McDonald that the Board approve payment for five staff members, to be determined, to participate in the Extended School Day at Thomas E. Bowe School until Wednesday, May 7, 2014 in order to adjust for dates missed due to snow. Rate of pay is \$35.00 per hour and funding is provided by No Child Left Behind Title I Funds.

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4 Teachers 1.5 Hours 42 Days

1 Coordinator 2 Hours 42 Days

The motion was approved by unanimous roll call vote.

Harassment, Intimidation and
Bullying (HIB) Report:

Ms. Volz moved, seconded by Mr. McDonald that the Board
approve the attached HIB Report for the month of February 2014.
(Attachment I:7)

The motion was approved by unanimous roll call vote.

Suspension
Report:

Ms. Volz moved, seconded by Mr. McDonald that the Board
approve the attached Suspension Report for February 2014.
(Attachment I:8)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Instruction
Report be accepted.

The motion was approved by unanimous roll call vote.

Old
Business:

None at this time

New
Business:

Sports Hall of Fame Nominations Request

Opportunity for Public to
Address the Board:

A resident was unhappy that the Bond Referendum did not pass.

Adjournment:

Mrs. Kane moved, seconded by Mr. Keith that the meeting be
adjourned (8:30 p.m.).

The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko
Business Administrator/
Board Secretary