

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
March 23, 2022

- Call to Order** President Calvo called the meeting of the Glassboro Board of Education to order at 5:35pm conducted as a hybrid meeting.
- Executive Session** President Calvo moved, seconded by Mr. Smith for the Board to convene in Executive Session at 5:35 pm.
- Roll Call Vote** YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo.
- Motion Carried 8-0-0
- Mr. Calvo moved, seconded by Mr. Smith, for the Board to close Executive Session at 6:21 p.m.
- Roll Call Vote** YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo.
- Motion Carried 8-0-0
- Public Session** President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. Conducted as a virtual meeting. A WebEx link to the meeting was posted on the website one hour prior to the start of the meeting, accessible by video and audio.
- Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act** President Calvo announced that the public notice of the meeting has been made in accordance with the New Jersey Open Meeting Act, Chapter 231, Laws of 1975.
- Notice included the time, date, and place of the meeting and to extent known, the agenda.
- Flag Salute** The Flag Salute was given by all present.
- Members Present** Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Vice President Volz and President Calvo.
- Also present, Superintendent Mark Silverstein, School Business Administrator Lisa Ridgway, Chief Academic Officer Rob Preston, Susan Hodges, Solicitor
- Members Absent** Mr. Stephens
- Approval of Minutes** President Calvo asked if they were any additions or corrections to the minutes. Ms. Volz moved, seconded by Mr. Esgro, that the February 3, 2022 Board Retreat minutes, the February 23, 2022 Executive minutes, and Public meetings be approved. (*Attachment 0.05A, 0.05B & 0.05C*)
- Roll Call Vote** YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms., Roth, Mr. Smith, Ms. Volz, Mr. Calvo.
- Motion Carried 8-0-0

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Opportunity for the Public to Address the Board	President Calvo moved, seconded by Mr. Smith, that the floor be open to the public to address the Board regarding specific items.
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo. Motion Carried 8-0-0
Close Opportunity for Public to Address the Board	President Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board.
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo. Motion Carried 8-0-0
Presidents Report	President Calvo reported the following: Asked the BA for an overview of the 7 buses being purchased using ESSER funding and the amount of the retiring buses. Ms. Ridgway responded. Thanked the administration for updating the fire drill regulation and asked that the District's Regulation 8470.7 be reviewed and updated. Discussed the Comprehensive Annual Financial Report and Budget Resolutions. Talked about the Distinguished Alumni Committee and the Induction dinner on May 5, 2022 and encouraged public support to volunteer to serve on the committee. Ms. Volz moved, seconded by Mr. Esgro that the Board accept the President's Report.
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo. Motion Carried 8-0-0
Report of the Superintendent of Schools	Dr. Silverstein reported the following: Recognized the GIS Math Counts Competition Team, I Ms. Wilson-Mitchell & Ms. Suzanne Carson. Arthur Myers recognized students for Music in Our Schools Month (MIOSM). Dr, Silverstein presented Student Safety Data Reporting (SSDS). Ms. Volz moved, seconded by Mr. Esgro that the Board accept the Superintendent's Report and attachments.
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo Motion Carried 8-0-0
Administration	Ms. Longley moved, seconded by Ms. Volz to approve the following Superintendents recommendations
Resignations	Board ratifies the resignation of Steven Garland effective March 7, 2022.

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Board approves the resignation of Jane Chang effective May 6, 2022.

Leaves of Absence

Board approval of the attached March 2022 Leave of Absence list.

Retirements

Board approval for the retirement of Lynn Hartman effective June 30, 2022.

Rescind Action

Board approves the ratification to rescind the offer of employment to Bianca Jurek effective February 28, 2022.

New Employees/
Transfer/Assignments/
Contracts

Based on the recommendation of the Superintendent, the following personnel recommendations are submitted as follows:

CST Secretary

Board ratifies Megan Tyler as 12-Mo “B” Secretary for the CST Department for the 2020-2021 school year, Step 1, at a prorated annual salary of \$33,312.00, effective March 21, 2021. Ms. Tyler has served as a Cafeteria Aide and ABA Aide in the district since 2018 and is replacing Serena Johnston due to resignation.

Board approval of Michele Edelstein, pending receipt of a positive criminal history background check, as 12-Mo. “A” Secretary for the CST Department for the 2021-2022 school year, step 2, at a prorated annual salary of \$36,907.00 start date to be determined. Ms. Edelstein is replacing Michele Palumbo due to resignation.

Classroom Aide
Rodgers

Board approval of Jessica Mellott, pending receipt of a positive criminal history background check, as an Associate Aide at J. Harvey Rodgers School in the position of Classroom aide for the 2021-2022 school year, 5.75 hours per day, 5 days per week, step 1, at a rate of \$15.95 per hour. Start date to be determined. Ms. Mellott is replacing Brianna Maggio due to resignation.

Bus Drivers/Aides
Transportation Aide

Board ratifies Teresa Gilmore as Transportation Aide, 4.5 hours per day, 5 days a week, Step L1Y1 at a salary rate of \$18.41 per hour effective March 8, 2022. Ms. Gilmore was a former employee of the district as a Transportation Aide from 1998 to 2016.

ESS (formerly
Source4Teachers)

Board approval of the February 2022 ESS Substitute list
(Attachment 3.B01h)

Public Relations

Community Affairs Secretary Report – January 2022 (Attachment 3.D01)

Miscellaneous
GIS Green Team
Community Cleanup

Board approval for the GIS Green Team to hold a community cleanup in the town square on May 14, 2022, from 9:00am to 12:00pm to receive grant funding in the amount of \$500.00. The Gloucester County Clean Communities Program is offered twice a year and consists of at least ten participants who clean up trash and litter in the community for a 3-hour time period on an assigned day. Mrs. Montana will be leading and supervising students. Permission slips and insurance waivers will be completed. Funding is through the Glassboro Parks and Rec. (Attachment 3.E01)

SONJ/UCS Grant
Advisors

Board approval of the following staff members as Special Olympics Unified Champion Schools (UCS) Program Co-Advisor for the 2021-2022 school year, Funding is provided by the SONJ/UCS grant. (Attachment 3.E02)

School	Position	Advisor	Stipend
GHS	Track Advisor	Christopher Woods	\$525.00

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GPSA Side Bar Agreement-Principal Bullock	Board approval of the adoption of a side bar agreement with GPSA allowing the district to recognize the additional responsibilities of the position of Principal at Dorothy L. Bullock School and the addition of two new grade levels. The agreement recognizes the new salary for the 2022-2023 school year as \$123,410.00, which includes a salary increase of \$13,410.00. (<i>Attachment 3.E03</i>)
Loss of Prep-GHS	Board ratifies compensation to the below staff members for teaching an additional class, for a total of four (4) classes, resulting in a loss of prep in addition to 1/3 for preparation and grading, effective March 14, 2022. The need is due to the teacher of record out on a leave of absence. Cost to the district is \$70.20 per course. (<i>Attachment 3.E04a</i>) Amy Stewart – Math Barbara Jones – Business Board ratifies compensation of Tara Guiliani for teaching an additional class, for a total of four (4) classes, resulting in a loss of prep effective March 14, 2022. Ms. Guiliani will be serving as a co-teacher and support students with IEP's. Cost to the district is \$52.65 per course. (<i>Attachment 3.E04b</i>)
Math BSI Tutoring Bowe	Board approval of the following staff members to provide Math BSI support for one hour per day, two days per week for 10 weeks at Thomas E. Bowe School at the rate of \$39.00 per hour effective March 24, 2022. (<i>Attachment 3.E05</i>) Eric Fifer Susan Avis
AEHS Assignments	Board ratifies Daniella Fiscella as Alternative Evening High School teacher, on an as-needed basis to accommodate increased enrollment, for the 2021-2022 school year, at the Miscellaneous Pay Rate of \$39.00 per hour, effective March 7, 2022. (<i>Attachment 3.E06</i>)
Boys Tennis Head Coach	Board approval of Gregory Maccarone as Boys Tennis Head Coach for the 2021-2022 school year, Step 1, in the amount of \$2,811.00 (<i>Attachment 3.E07</i>)
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo. Motion Carried 8-0-0
Instruction	Ms. Volz, seconded by Mr. Esgro to approve the Superintendents recommendations to:
Grant Amendments	Board ratifies the Title II, Title III, and Perkins Grant amendments. The grants were updated to reflect upcoming Title II trainings for staff as well as ELL resources for such things as family nights and instructional software. (<i>Attachment 1.A01a</i>)
Course Name Change-GHS	Board approval to change the course name of Graphics Design to Digital Arts at GHS. Digital Arts better describes the areas of study, i.e., digital painting, drawing, illustration, animation, photography, multi-image overlays and digital collage concepts. Graphic Design typically covers topics such as typography and page layout. (<i>Attachment 1.A04a</i>)

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Professional Development/ Workshops Board approval of the attached professional development/workshops. (*Attachment 1.A05*)

Field Experience Widener University Board approval of Widener University Bachelor of Social Work student, Megan Starner, for a student internship with Beth Torbik at Dorothy L. Bullock from August 15, 2022, to April 30, 2023. The student is required to fulfill 420 hours in a school setting (*Attachment 1.B01a*).

Rowan University-Clinical Practice Board approval of the following Rowan University Students for Clinical Practice Placement (*Attachment 1.B01b*)

September 6, 2022, to December 14, 2022.
January 17, 2023, to May 5, 2023

Student	Staff Member	Location
Lekhini Desai	Alexis George	GHS

September 6, 2022, to December 14, 2022
January 3, 2023, to June 12, 2023

Student	Staff Member	Location
Richard Billi	Virginia Keefer	GHS

Enrollment/ADA (*Attachment 1.B02*)

Special Education/ Other Student Issues Board approval to provide CRESS interpretation services for student # 48511 to participate in extracurricular sport activities, up to 40 hours, effective April 4, 2022. Cost to the district is \$2,720.00

Miscellaneous 2022-2023 School Calendar Board approval of the 2022-2023 School Calendar (*Attachment 1.F01*)

AVID Program Board approval of a future partnership with the AVID program and ultimately AVID program electives in our middle and high school. The cost structure is attached and will be charged to Title 1 and Title 2 federal funds. (*Attachment 1.F02*)

Ms. Volz asked for asked for clarification on the AVID Program.
Dr. Preston reviewed.

Title I Schoolwide Applications Board approval of the 2021-2022 Title I Schoolwide Applications for Thomas E. Bowe Middle School and GHS. We currently operate our schools under a targeted assistant Title I program at the PreK-12 level. We believe our students at the secondary level would benefit from a Schoolwide program which would permit more flexibility with providing programming and assistance to all students. (*Attachment 1.F03*)

2021-2022 Title I Schoolwide Plan-Thomas E. Bowe Middle School. (*Attachment 1.F03a*)

2021-2022 Title I Schoolwide Plan-GHS (*Attachment 1.F03b*)

Informational HIB Report

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Suspensions (*Attachment 1.G02*)

Board Reports

- a. Rodgers (*attachment1.G03a*)
- b. Bullock (*attachment 1.G03b*)
- c. Bowe (*attachment 1.G03c*)
- d. GIS (*attachment 1.G03d*)
- e. GHS/ GHS Guidance/Athletics (*attachment 1.G03e*)
- f. AEHS /Athletics (*attachment 1.G03f*)
- g. Rodgers Guidance (*attachment 1.G03g*)
- h. Bullock Guidance (*attachment 1.G0h*)
- i. Bowe Guidance (*attachment 1.G0i*)
- j. GIS Guidance (*attachment 1.G03j*)
- k. CST (*attachment 1.G03k*)

Chief Academic Officer Report (*Attachment 1.G04*)

Rowan University Research Study (*Attachment 1.G05*)

Amendment Mr. Calvo moved followed by Mr. Esgro, that the Rowan University Research Study moves from an Informational Item to an Action Item.

Roll Call Vote YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo

Beam Field Trip (*Attachment 1.G06*)

Amended District Safe Reopening Plan (*Attachment 1.G07*).

Roll Call Vote YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo

Motion Carried 8-0-0

Operations

Mr. Calvo moved, seconded by Ms. Volz, to approve the Superintendent's recommendations as follows:

Rodgers School Mercury Vapor Testing Update (*Attachment 2.A01a*)

Transportation
Bus Purchases

Board approval of the Purchase of 8 Blue Bird "Vision" School Buses as per the the Bid Item #8 in the Educational Service Commission of New Jersey Cooperative Bid #ESC NJ 21/22-23 opened on 9/30/2021. Blue Bird School Buses will be purchased using ESSER II and APR-ESSER (ESSER III) funds as budgeted. (*Attachment 2.C01*)

Vendor: Hoover Trucks and Bus Centers

ESC NJ Cooperative # ESC NJ 21/22-23

Amount not to Exceed \$ 840,000.00

Mr. Calvo asked Ms. Ridgway to provide an overview of the purchase of buses. Ms. Ridgway explained.

Budget
Recommendations

Board Approval of the following reports per attachments:

- a. Account Bill List March 2022 (*attachment 2.D01a*)
- b. Handwritten Check List February 1-31 (*attachment 2.D01b*)
- c. Board Secretary's Report February 20212 (*attachment 2.D01c*)
- d. Revenue Report February 2022 (*attachment 2.D01d*)
- e. Treasurer's Report February 2022 (*attachment 2.D01e*)
- f. Food Service Profit & Loss February 2022 (*attachment 2.D01f*)
- g. Food Service Dashboard February 2022 (*attachment 2.D01g*)

Board Secretary
Report

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's
Report

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2022. The Treasurer's Reports and Secretary's Reports are in agreement for the month of February 2022.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer
Authorization

Board approved the authorized transfers for February 2022 (*Attachment 2.D02a*) (*Attachment2.D02a*)

Resolutions/
Contracted Services
Policies/Regulations

Board approval of the first reading of the following policies/regulations. (*Attachment 2.E01a1 & 2.E01a2*)

1.	Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatments
2.	Regulation 8420.1	Fire & Fire Drills

Board approval of the second reading and adoption of the following policies/regulations. (*Attachment 2.E01b1*)

1.	Policy 3233	Political Activities
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Clear Touch Panels-
Rodgers

Board approval of eleven (11) Clear Touch Panels, Brackets, stands, warranty, and insulation from Educate-Me.Net, using APR-ESSER (ESSER III) funds as budgeted. (*Attachment 2.E02*)

Vendor: Educate-Me.Net
Quote: # 1444
State Contract # T0114 /Bid # 17DPP00111
Amount not to exceed: \$ 50,819.00

2020-2021 Annual
Audit

Board approval of the 2020-2021 Annual Audit Resolution
Be it resolved that the Board of Education does hereby accept the annual audit for the 2020-2021 school year, as submitted by the district's auditor and filed with the New Jersey Department of Education. The audit report is included in the financial section of the Comprehensive Annual Financial Report. (*Attachment 2.E03a*)

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Comprehensive Annual Financial Report	Board approval of the Comprehensive Annual Financial Report (CAFR) for the Year Ended June 30, 2021. (<i>Attachment 2.E03c</i>).
Synopsis of Audit Report	Board approval of the Synopsis of Audit report for Public Distribution for the Year Ended June 30, 2021. (<i>Attachment 3.E03c</i>)
Corrective Action Plan	Board approval of the Annual (CAFR) Corrective Action Plan for the Year Ended June 30, 2021. (<i>Attachment 2.E03d</i>)
2022-2023 Pre-School Program District Enrollment & Planning Workbook	Board approval of the submission of the 2022-2023 Preschool Program District Enrollment & Planning Workbook. 2022-2023 Preschool Program District Enrollment & Planning Workbook.
2022-2023 Budget Resolutions	Board approval of the following 2022-2023 Budget resolutions. (<i>Attachment 2.E05</i>). 2022-2023 Budget Approval 2022-2023 Travel Expenses Use of Capital Reserve to Fund the HVAC Replacement at Thomas Bowe School
Cargo Van Purchases	Board approval for the purchase of two 2022 Chevrolet Express RWD Cargo Cargo Vans per the NJ State Contract Number T-2103. One van will replace the totaled maintenance van and the other will replace the box truck in the food service department. The vehicles will be purchased using local funds for the maintenance van and food service enterprise funds for the food service van. (<i>Attachment 2.E06</i>) Vendor: Mall Chevrolet, Inc. New Jersey State Contract Number: T-2103 Amount not to exceed: \$ 46,623.00
Informational Reports	Maintenance Report (<i>attachment 2.F01a</i>) Security Drill Report (<i>attachment 2.F01b</i>) Facility Request Report (<i>none at this time</i>) IT Report (<i>Attachment 2.F01d</i>)
Miscellaneous	GHS Lockdown Procedure Operations-Vehicle & Equipment Inventory
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo. Motion Carried 8-0-0
Old Business	Hall of Distinguished Alumni will be meeting on May 5, 2022, at the Italian Affair for the induction Ceremony. Need public support to volunteer for the committee. Science Fair will take place on May 12, 2022 and is seeking donations for awards & refreshments.
New Business	The Board asked for a residency report and Mr. Calvo thanked Administration for providing the report. An additional report was requested of any enrollment in suspense that are pending documents.

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Opportunity for Public to Address the Board	Mr. Calvo, seconded by Mr. Esgro that the floor be open to the Public to address the board.
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo Motion Carried 8-0-0
Speakers	Suzanne Tuttle wanted to know if things are getting better following upon Mr. Schwarz's last comment about morale.
Close Opportunity For Public to Address The Board	President Calvo moved, seconded by Mr. Smith that the floor be closed to the public regarding addressing the Board.
Roll Call Vote	YES: Ms. Dempster, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Roth, Mr. Smith, Ms. Volz, Mr. Calvo Motion Carried 8-0-0
Adjournment	Mr. Calvo moved, seconded by Mr. Esgro that the meeting be adjourned at 8:01 PM

Respectfully submitted,

Lisa Ridgway

Lisa Ridgway
School Business Administrator/Board Secretary