

**DOROTHY L. BULLOCK SCHOOL  
PARENT HANDBOOK  
2022-23**

Dorothy L. Bullock School  
370 New Street, East  
Glassboro NJ 08028  
856-652-2700



**ADMINISTRATIVE STAFF**

Kelly Marchese, Principal  
Mary Aruffo, Assistant Principal  
Tammy Belcher, Guidance Counselor  
Katie Evans, Guidance Counselor  
Marian Dunn, School Nurse  
Judith Tamaska, School Nurse  
Andrea Giroux, CST  
Joan Mannino, Secretary  
Elizabeth Calvo, Secretary

**IMPORTANT PHONE NUMBERS:**

Glassboro Board of Education.....856-652-2700  
Child Study Team Offices.....856-652-2700 ext. 6401

**WE'RE ON THE WEB:**

[www.gpsd.us](http://www.gpsd.us)

## **WELCOME BACK**

Welcome to the 2022 - 2023 school year! Over the last year we have prepared for many changes at our school and are excited to open our doors to welcome grades 1 to 5 into our Bullock School Family. We have composed this handbook as a guide so that parents will have essential information for the year ahead.

The Bullock School is home to approximately 670 students in grades 1, 2, 3, 4 and 5. Our faculty strives to develop each individual child's strengths and talents. It is our goal to inspire our students to learn and grow both academically and socially, while providing an environment where our students feel safe and supported. Our teachers take part in workshops and sit on committees that have a direct impact on our students' growth and learning.

We will communicate important information via School Messenger throughout the year. It is extremely important that all contact information in Power School is up to date so that you receive all communication from the school district. We also update information on our school website [www.gpsd.us](http://www.gpsd.us) .

The Bullock School welcomes your involvement in the education of our children. Do not hesitate to reach out to us. We have a PTO, whose members would be happy to discuss the many opportunities available for you to become involved. Additionally, parents, and community members are invited to join the Bullock Parent Advisory Committee, which will provide an opportunity for stakeholders to engage in conversation with administration about the programs and activities at our school. For more information on BPAC, please visit our website.

### **BULLOCK BELL SCHEDULES**

#### **Regular Schedule**

8:45 – 9:00 a.m. Student Arrival  
9:00 – 3:00 p.m. Instructional Time\*  
3:00 p.m. Dismissal

#### **Early Dismissal Schedule**

8:45 – 9:00 a.m. Student Arrival  
9:00 – 1:15 p.m. Instructional Time\*  
1:15 p.m. Dismissal

#### **1-Hour Delay Schedule**

9:45 – 10:00 a.m. Student Arrival  
10:00 – 3:00 p.m. Instructional Time\*  
3:00 p.m. Dismissal

#### **2-Hour Delay Schedule**

10:45 – 11:00 a.m. Student Arrival  
11:00 – 3:00 p.m. Instructional Time\*  
3:00 p.m. Dismissal

\*Specific instructional schedules within the window identified vary from grade level to grade level, classroom to classroom, and from day to day. For specific information regarding your child's schedule, contact your child's teacher(s). Please also note that lunch is served for each of these schedules.

**BULLOCK SCHOOL STAFF – 2022 – 23**

<b>Grade 1 Teachers</b>			<b>Grade 2 Teachers</b>	
Katherine Burt	Melissa Tees		Jasmyn Salazar	Kelli Scharnagl
Robyn Sauer	Andrea Dalfonso		Brittany Basileo	Rita Procopio
Toniann Lopez	Michelle Rullo		Laure Budney	Jackie Applegate
<b>Grade 3 Teachers</b>			<b>Grade 4 Teachers</b>	
Carl Aird	Jenna Alleman		Shannon Killelea	Eric Fifer
Melanie Storey	Megan Thelen		Kate Bross	Lynn Berman
Dave Brown			Megan Millard	Lauren Wilson
<b>Grade 5 Teachers</b>			<b>Special Education Teachers</b>	
Jason Clark	Lauren Hoffman		Jenna Lascio	Jaelyn Mahoney
Samantha Vicario	Allison Deschler		Lauren Moffit	Mallory McLaughlin
Taylor Machulsky	Emily Gigliotti		Danielle Cerrato	Desarea Simberg
<b>Paraprofessionals</b>			Karmen Humes	Kelly Murphy
Tara Trampe-Skriapas	Lydia Littles		Kimberly Sims	Anthony Corma
Dana Wilson	Kyle Estes		Linda Rorer	Cynthia Wiggins
Catherine Plourde	Stacey McWilliams		Dana Maiorini	Susan Avis
Schur Little	Dondre Reed		Anastasia Sorkin	
Marie Altieri	Teresa DiLaurentes		<b>Special Area/ Support Teachers</b>	
<b>Basic Skills Teachers</b>			Rachel Johns	Angelina Coppola
Heather Rittman	Renee Hart		Mike Sharkey	Joan Beebe
Sarah Pagan	Nicole Werner		Bernadette Perry	Jennifer Kennedy
<b>Additional Support Staff</b>			Rich Brattelli	Mike Bittner
Beth Grygo	Beth Torbik		Taylor Carite	Aileen Castro (GT)
Laura Foreman	Courtney Gonzales		Simone Marques (ELL)	Rona Johnson (ELL)

## ADMINISTRATION: CURRICULUM SUPERVISORS

Catherine Torbik - Director of Special Education	Amy Masso - Supervisor of Basic Skills and ESL
Brandi Sheridan - Supervisor of Math and Science	Andrew Pancoast - Supervisor of Language Arts and Social Studies
Susan Kornicki - Supervisor of Educational Technology and Visual & Performing Arts	

### SCHOOL ATTENDANCE

“Attendance at school is required by all children between the ages of 6 and 16” (N.J.S.A. 18: A38-25 and 26). Regular attendance and punctuality are encouraged and is essential to maintain high academic standards. However, a child who has any sign of fever, chills, sore throat, severe coughing, or earache should not be sent to school. The child must also remain fever-free for 24 hours before returning to school. Undocumented absences may result in retention. For extended absences, arrangements may need to be made with the administrator to make up missed classroom instructional time.

It is understood that occasional school absences will occur. Therefore, the following may be considered as documented “excused” absences:

- Illnesses as verified by a doctor’s note.
- Certified hospital stays.
- Periods during which bedside instruction is received.
- Approved religious holidays. (N.J.S.A. 18:36-16)
- School approved reasons (as confirmed legal appointments, field trips, suspension, death in family, or other school-initiated reason). Documentation will be required.

**\*\*\*Documentation for the above reasons must be submitted within 5 days from the time the student returns to school or the absences will be deemed “unexcused.”**

Our office is required by law to refer to the municipal court the names of students (and their parents) who have acquired a cumulative of 10 or more absences during any time during a school year.

In the event your child is going to be absent from school, please call the school by 10:00 A.M. Since the district operates a voice-mail message recording system, messages can be left as soon as it is known that a child will be absent. If we do not receive a phone call by 10:00 A.M. on the morning of the absence, you will receive a phone call from our school secretary to determine the reason why your child is absent. A written note is required from a parent to explain an absence or late arrival. This ensures your child’s safety and helps us to curb truancy.

When requesting homework, please contact the teacher via email or phone prior to 10:00 a.m. This allows time for the teachers to prepare your child's assignments. Homework can be picked up no earlier than 3:00 p.m.

### TARDINESS

Repeated lateness can disrupt classroom activity as well as affect the normal flow of events occurring in the school. Continued student tardiness can precipitate unacceptable building and classroom interruptions as well as cause a student to miss an unreasonable amount of instruction and schoolwork. Parents need to make every effort to ensure that their children arrive at school in a punctual manner. Any student not seated at 9:00 AM in his/her classroom will be considered tardy (unless arriving on a delayed GPSD bus).

## **SCHOOL TRANSPORTATION**

Transportation is provided in accordance with state guidelines and school district policy. Any problems concerning pick-ups and/or schedules should be discussed with the GPSD transportation department - 856-652-2700 ext. 6701. Students must go home on their assigned bus. Temporary switching of buses is not permitted. In order to request a permanent bus change, a form must be submitted to transportation.

We require and expect responsible behavior on the bus, as it is essential to the welfare of all students who ride to school. Safety measures **MUST** be followed, and rules enforced. Misbehavior on the bus will result in disciplinary action, which may include suspension from the bus. Transportation is provided as a privilege to students who follow proper bus behavior. Please take a moment to review these bus safety rules with your child.

### **Bus Safety Rules:**

1. Students must adhere to the bus schedule. Arrive at the bus stop approximately ten minutes before schedule time.
2. Wait safely off the roadway until the bus comes to a full stop.
3. Board and leave the bus without pushing or crowding.
4. Only board your assigned bus. Always sit in your assigned seat.
5. Students are required to conduct themselves in an orderly well-behaved fashion. Violations of rules may result in suspension of bus privileges.
6. Cooperate with the bus driver at all times.
7. Respect property at all times, this includes the property around you while waiting for the bus, the bus seats, seat belts, and other student's belongings.
8. Buckle your seat belt! It is the law. You should never leave the seat while the bus is in motion.
9. Be courteous, speak softly, and always use appropriate language.
10. Food and/or drinks are not permitted on the bus.
11. Keep book bags, lunch, and hands on your lap.
12. In case of emergency, remain in your seat, and wait for directions.
13. Report any student problems or bus damage to the driver.
14. Always take all your belongings and your trash with you when you leave the bus. Do not throw anything out the windows of the bus.

### **PARENT RESPONSIBILITIES:**

1. Parents are not permitted to board the bus at any time.
2. Parents are responsible for student's safety and discipline at bus stops.

## **WALKERS**

Students should not arrive on campus before 8:30 A.M. They will not be permitted to enter the building until 8:45 A.M. They should use caution and cross streets only where crossing guards are on duty. Those students riding bikes to school must wear safety helmets. When riding on school property, refrain from entering parking lots or bus areas. There is a bike rack located at the far end of the school, by the gymnasium entrance.

## **PARKING**

Visitor and substitute parking is designated in the parking lot in the front of the building. There is no parking permitted in the bus drop off loop in front of the school.

## **STUDENT DROP-OFF AND PICK-UP**

Students who are being transported to school by car should be dropped off and picked up on the side of the building. All vehicles should follow the designated lane and directional arrows to the drop off/ pick-up location. Staff will be outside to greet students.

During pick-up we ask that you follow the same procedures as drop-off, however you will remain in your vehicle until a staff member can come to check your ID, verifying the identity of the individual who is picking up your student. We will walk the student out to your car. You will then proceed to the exit. This exit will be in the same location where you entered the parking lot. We ask that you do not turn into the bus drop off lane as we are working to decrease traffic in that area.

We do ask for your patience as it is important to ensure the safety of all our students. If you have any changes regarding who will be picking up your child, please notify the classroom teacher prior to 1:00 so we can plan accordingly.

We will share more details about drop off and pick up as we approach the opening of school.

## **EARLY DISMISSAL FOR INDIVIDUAL STUDENTS**

When a change to the normal dismissal procedure for your child is necessary, we ask that you send a note or an email to the homeroom teacher to notify the school of the change to your child's regular dismissal procedure. Please send the note/ email the morning the dismissal change is to occur. These students will then be called down at the end of the day prior to bus dismissal. Only in emergency cases, determined by an administrator, will a phone call suffice to allow a student to be dismissed early. All students being dismissed early must be picked up by a parent or guardian from the office. Parents should make every attempt to schedule medical and dental appointments so that they do not conflict with school hours. Taking students out of school before the end of the day is discouraged as it adversely impacts their learning.

If someone other than a parent or legal guardian is to pick up the child, the information must be specified in the note or email. Adults picking up students from the office will be required to provide proper identification.

Students, without prior notice from an email/ note from parent, will not be dismissed from any class after 2:45 p.m. After 2:45 p.m. parents will have to wait until 3:00 to pick up students from school. This procedure is put into place to make sure that all students are accounted for during dismissal.

In order for a child to be considered present for a complete day, they must be in school a total of four hours not including lunch.

## **VISITORS**

We certainly encourage any parent/guardian or community member to reach out if you wish to speak to a member of the Bullock team. Please be mindful that the safety of our students and staff is of utmost importance. If you wish to meet with a member of the Bullock team, we ask that you call and schedule an appointment in advance. When arriving for a meeting, be prepared to show identification to our main office staff. All visitors must register at the main office to receive a visitor's pass.

Teachers cannot consult with parents during class time. If a conference is desired, we ask that you call ahead and make an appointment. This would also apply to meetings desired with the principal or other staff members.

When visiting the building, NO SMOKING/VAPING and other regulations designed for the safety of our students and staff must be followed.

## **SCHOOL CLOSING AND EARLY DISMISSAL FOR ALL STUDENTS**

School closing, half days for conference, etc. are noted on the district calendar, sent home, and/or the activity calendar received in the mail. Early dismissal at Bullock School is 1:15 P.M. During the winter months, ice and snow may result in school closings or early dismissals. A decision to close the schools is made for the safety of your children and is usually made early in the morning. Decisions for early dismissal, although rare, are usually made by 10:00 a.m.

Parents will be notified via the district website. A phone recording will also be sent out to all families via the *School Messenger* phone system. In the event of early dismissal due to weather or other emergency, every effort will be made to notify the parents.

### **Scheduled Early Dismissals**

- November 23, 2022
- November 29, 30, December 1, 2 – Parent Conferences
- December 23, 2022
- March 14, 15, 16, 17 – Parent Conferences
- June 12, 13, 14

## **DELAYED OPENING SCHEDULE**

This year we have seven 2-hour delays built into our school calendar. Please refer to the bell schedule for drop off and start times. The dates are listed below:

### **Scheduled 2-hour Delays**

- September 16, 2022
- October 28, 2022
- December 9, 2022
- January 27, 2023
- March 10, 2023
- April 28, 2023
- May 26, 2023

## **EMERGENCY SCHOOL CLOSING**

Parents should make arrangements with neighbors or other responsible individuals to receive and care for their children in the event of an early dismissal. (Children are to be instructed by the parents exactly what they are to do if this should occur).

## **PHONE USAGE**

The following procedure applies to the use of the cell phones/telephones during the school day:

- The use of the phones will be for emergencies with permission of school authorities.
- Cellular phones are not permitted to be used in school. They should be turned off during the day and remain in the student's backpack at all times.

## **LUNCH PROGRAM**

Prices are set in accordance with district policy and state guidelines.

A menu is available on the district website monthly so you will be able to determine if a lunch from home would be desirable to your child on certain days. If a lunch from home is brought to school, milk and other drinks may be purchased. Parents may set up an account with the lunch supervisor. Money can be put into the account and as the student uses the money it reflects its activity.

**Free or reduced lunches** are available to students for the 2022-23 school year. Applications for these subsidized programs must be applied for and reviewed each new year. Any questions regarding this should be directed to the school nurse.

**Breakfast** is available for all children at no charge. We encourage all children to have breakfast at home or school so that they are sufficiently fueled to perform to their potential. For students to participate in the breakfast program, they must arrive by 9:00 a.m.

## **BIRTHDAYS/ FOOD ITEMS**

We ask that all parents/ guardians limit the frequency in which you send food items to school for birthdays or other celebrations. If you send in a food item, it must be prepackaged. Please discuss any items with your child's teacher prior to sending them in to school. This will allow them the opportunity to discuss food allergies in your child's classroom with the school nurse. We appreciate your assistance in keeping our students safe.

## **MEDICATIONS**

If possible, all medication should be given at home. However, there are some students with chronic illnesses or special needs which may require medication during the school day.

Medication cannot be brought into school by a student (whether the medication is over the counter or prescription). It is recommended that if you have a need in this area, you must contact the school nurse. The Board of Education has developed very specific rules regarding medications regarding their handling and use.

## **HEALTH SCREENINGS**

All students have their height, weight, and blood pressures checked annually.

Annual scoliosis screening is mandated by the state for 4th grade students. Scoliosis is a curvature of the spine that may first manifest itself during the rapid growth associated with early adolescence. It is most easily treated when recognized early. It consists of a visual inspection of the student's back, both in standing and a forward bending position. Scoliosis screening in the school setting is a visual examination

Vision screenings are done in 1st, 2nd, and 4th grade. Hearing screenings are done in grades 1st, 2nd, and 3rd. If a parent or teacher has a concern for a child regarding vision or hearing, please reach out to the school nurse.



## **GUIDANCE**

Two full-time counselors are available to students and/ or parents to discuss problems which affect the student in his/ her schoolwork. The counselor can be a resource person to assist in dealing with the problem. The counselor has contacts with outside agencies and can be very helpful in resolving problems or finding the appropriate help for the family.

Additionally our guidance team works to facilitate efforts to implement school-wide programs designed to promote a healthy and safe learning environment; support students in the effort to build self-regulation and pro-social skills, facilitate small group counseling targeting students in need of more intensive support; provide one-to-one counseling support as needed; and to assist teachers in implementing SEL strategies in the classroom.

## **SAFETY DRILLS**

Procedures are in place to ensure the safety of our students during an emergency. The procedures are practiced frequently, and all staff members are trained on following the safety drill protocols. Fire drills or other safety drills are held twice a month, as prescribed by law. If a school evacuation and reunification is deemed necessary, student release protocols will be followed to ensure the safety and security of all students being picked up. Protocols include the requirement that anyone picking up a child from the relocation site will be required to show identification. Reunification protocols are carefully reviewed and revised on an annual basis. Their purpose is to keep all students safe and to reunite parents with their children in a secure, organized manner.

## **SCHOOL DRESS CODE**

For safety, footwear that provides a firm walking surface, good balance, and protects the foot from injury must be worn. Therefore, loose, untied laces or straps, flip-flops, slides, sneakers with wheels, slippers or any footwear that poses a safety hazard are not permitted in school or during gym class. Sandals that fit snugly and have a heel strap attached may be worn but some playground activity may be restricted.

### **Miscellaneous Information**

Students are required to place coats, jackets, and hats in appropriate locations designated by the homeroom teacher. These articles may not be carried or worn in any way inside the school.

Hoods and hats are not permitted to be worn inside of the school building, during school hours, unless it is a school event.

In situations in which health and/or safety factors become critical such as temperature variations in the building, temporary modifications of the dress code may be necessary and will be established before the activity by the classroom teacher and/or building principal such as: special events, in physical education classes or on field trips.

Clothing worn specifically for religious purposes will be permitted after the religious principle of faith is shared with the building principal.

## **VALUABLES**

Students are discouraged from bringing valuables to school. Please be advised that students, not the school, are responsible for their property if lost, stolen or damaged.

In addition, laser pens (pointers), electronic games, toys, skateboards, roller blades, scooters, radios, cell phones, I-pods, CD and MP3 players, trading or collectable cards are not permitted for use in school without written approval by an administrator or homeroom teacher. Any of these items brought to school will be

confiscated and returned only to a parent or guardian. Any other objects that interfere with classroom learning, with the overall safety of children, or with the operation of the school will also be confiscated. Parents may make appropriate arrangements to pick up such confiscated items from the office.

**BULLOCK BEHAVIORAL EXPECTATIONS**

**“A Bulldog Buddy Will...”**

<p style="text-align: center;"><b>Hallway</b></p> <ul style="list-style-type: none"> <li>● Use a polite, quiet voice and follow adult directions</li> <li>● Keep hands, feet, and objects to self</li> <li>● Be responsible for own personal space and items</li> <li>● Go directly to class and be prepared</li> <li>● Walk calmly on the right-hand side</li> </ul>	<p style="text-align: center;"><b>Bathroom</b></p> <ul style="list-style-type: none"> <li>● Keep area clean and graffiti-free</li> <li>● Flush the toilet and use soap to wash your hands</li> <li>● Return to class quickly and quietly</li> <li>● Report problem or damage to an adult</li> </ul>
<p style="text-align: center;"><b>Cafeteria</b></p> <ul style="list-style-type: none"> <li>● Use a polite, quiet voice and follow adult directions</li> <li>● Keep hands, feet, and objects to self</li> <li>● Use good manners</li> <li>● Clean up your area</li> </ul>	<p style="text-align: center;"><b>Library</b></p> <ul style="list-style-type: none"> <li>● Use polite, quiet voice, and follow adult directions</li> <li>● Walk calmly</li> <li>● Return to class if no adult is present</li> <li>● Be respectful of students in the computer lab</li> </ul>
<p style="text-align: center;"><b>Bus Behavior</b></p> <ul style="list-style-type: none"> <li>● Use polite, quiet voice, and follow adult direction</li> <li>● Keep hands, feet, and objects to self</li> <li>● Stay seated at all times</li> <li>● Do not get up until the door opens</li> <li>● Seatbelts on at all times</li> </ul>	<p style="text-align: center;"><b>Classroom</b></p> <ul style="list-style-type: none"> <li>● Use a polite, quiet voice and follow adult directions</li> <li>● Keep hands, feet, and objects to self</li> <li>● Be responsible for own personal space and items</li> <li>● Use good manners</li> </ul>

**GENERAL DISCIPLINE**

Discipline is the responsibility of the school, the students, and the parents. The Code of Conduct’s most important purpose is to support maintaining a safe and healthy school. We aim to develop a sense of self-discipline in our students and to provide an environment which is safe and conducive to learning.

To accomplish the above, behavioral guidelines must be established and consistently administered. If the home and schoolwork together, behavior problems are usually kept to a minimum. However, students should recognize that when expectations are not met, consequences occur. Disciplinary consequences will be administered in accordance with the severity of the misbehavior and/or the frequency of misbehavior. We will have two codes of conduct due to the age levels in our school. One code will be used for grades 1 and 2; the other will be used for grades 3, 4, and 5. These codes will be sent home as a separate document. They will also be available on our school website.

## **STUDENT RECOGNITION PROGRAMS**

These awards are available for all students to receive for consistently demonstrating high character and academic excellence.

### ***Bullock Bulldog Character Education Award***

The Dorothy L. Bullock School is proud to recognize students who routinely demonstrate the pillars of character. The Bullock Bulldog Character Education Award recognizes one student per grade level each month, as well as one student chosen by our special area teachers (i.e., art, PE, computers, world cultures/ language & music), for being outstanding students and citizens and for demonstrating the pillars of character.

### ***Renaissance***

Renaissance is a program that encourages academic excellence, personal achievement, and citizenship. It is the glue that binds schools together. It is a program that empowers students, educators, parents, business, and community organizations to work together to celebrate the academic successes of our young people.

It is based on the belief that academic excellence, personal achievement, citizenship, and creativity must be recognized and promoted.

It creates an environment that increases performance and improves productivity by promoting enthusiasm for learning and positive self-esteem.

## **STUDENT GRADES**

***Bullock Grading Scale - grades 1, 2, and 3*** - We utilize a standards-based report card to determine student growth. Teachers will assess student progress based on classroom performance, participation, completion of assignments and assessments.

### ***Bullock Grading Scale - grades 4 - 5***

- A = 90 to 100%
- B = 80 to 89%
- C = 70 to 79%
- D = 60 to 69%
- F = Below 59

\*Grades which fall 0.4 and below must be rounded down, while grades 0.5 and above will be rounded up.

Teacher judgment always plays a role in the grading of students. The most essential element of any grading policy is to be fair and consistent. Students must be made responsible for earning their grade. Grades will be updated on Power School regularly to allow parents to follow their students' progress in grades 4 and 5.

Currently our district grading policy for grades 4 and 5 would include 60% summative assessments and 40% formative assessments.

*Formative Assessments* can be meaningful independent or group application activities, such as homework or classwork, assigned for students to apply new learning, demonstrate knowledge of previously learned concepts, and take compositional risks in a comfortable and supportive environment.

*Summative Assessments* can be unit tests, meaningful projects, essays, speeches, presentations, and live performances.

## **PARENT CONFERENCES**

Parent/Teacher Conferences are scheduled for November 29, 2022 to December 2, 2022. We will be holding evening conferences on December 1st, 2022, from 5:30 to 7:30 pm. Teachers will be sending appointment times several weeks prior. A second Parent/Teacher Conference is scheduled for March 14, 2023, to March 14, 2023. We will be holding evening conferences on March 16, 2023, from 5:30 to 7:30 pm. Every effort is made to arrange a time that would be mutually convenient.

The purpose of the conference is to discuss student progress, get parent input, and discuss home activities that may be beneficial. It is important for parents to attend conferences, as this will help support the success of your child.

Additional individual conferences regarding specific concerns may also be necessary throughout the school year. The parent or teacher may request such a conference and arrange a mutually convenient time to meet.

## **BACK TO SCHOOL NIGHT**

Back to School Night will take place on September 19, 2022, at 6:00 PM. Back to School Night is a valuable opportunity to learn important information about your child's classroom experience. One of the main reasons why schools hold back to school nights is because they would like to share the curriculum that their institution adopts. By learning about our curriculum, you will be able to guide and support your child better on their academic challenges and build on their successes.

## **SCHOOL SUPPLIES**

School supplies are listed on the Bullock webpage. Each grade level provides a wish list of items for students. We also have additional supplies available for students who need them. If classroom teachers need something specific for their classroom, they will reach out to their families directly.